

VIJNAN INSTITUTE OF SCIENCE & TECHNOLOGY (VISAT), ELANJI

Approved by AICTE and Affiliated to MG University, Kottayam & KTU
Mutholapuram PO, Ernakulam Dist. Pin 686665



OBC CELL

Minutes of Meeting

The meeting was conducted in the Principal room on 25/07/2018 at 1.00 pm with following members.

1. - Chairperson
2. - Secretary
3. - Executive Member
4. - Executive Member
5. - Executive Member

The meeting was chaired by OBC cell chairman and following discussions were made: -

1. The cell discussed about the frequency of the meeting.
2. The cell discussed regarding providing special attention to the students were experiences difficulties.
3. The cell discussed about the scholarships available and given to students

Decisions taken:-

1. The cell was decided to conduct the meeting on OBC cells twice a year in general.
2. The cell would provide special attention where the student experiences difficulties.
3. The cell may take follow up regarding scholarships available and given to students.

Chairman

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OBC CELL

Minutes of Meeting

The meeting was conducted in the Conference room on 29/03/2019 at 1.00 pm with following members.

1. - Chairperson
2. - Secretary
3. - Executive Member
4. - Executive Member
5. - Executive Member

The meeting was chaired by OBC cell chairman and following discussions were made: -

1. The review of the last meeting was done.
2. Discussed about the OBC student's participation in different clubs organized by the college.
3. The cell discussed regarding arranging essential study materials for the students were affected the flood disaster in the year 2018
4. The cell discussed about the scholarships available and given to students.

Decisions taken:-

1. The cell decided to Monitoring the student's participation in different clubs organized by the college.
2. The cell will arrange essential study materials for the students were affected the flood disaster in the year 2018, if any.
3. The cell may take follow up regarding scholarships available and given to students.

Chairman

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OBC CELL

Minutes of Meeting

The meeting was conducted in the Principal room on 18/07/2019 at 1.00 pm with following members.

1. - Chairperson
2. - Secretary
3. - Executive Member
4. - Executive Member
5. - Executive Member

The meeting was chaired by OBC cell chairman and following discussions were made: -

1. The review of the last meeting was done.
2. The cell discussed about the frequency of the meeting.
3. The cell discussed about the scholarships available and given to students.
4. The cell discussed about the attendance of the students

Decisions taken:-

1. The cell was decided to conduct the meeting on OBC cells twice a year in general.
2. The cell may take follow up regarding scholarships available and given to students.
3. The cell will monitor the attendance of the students.

Chairman

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OBC CELL

Minutes of Meeting

The meeting was conducted in the Conference room on 05/03/2020 at 1.00 pm with following members.

1. - Chairperson
2. - Secretary
3. - Executive Member
4. - Executive Member
5. - Executive Member

The meeting was chaired by OBC cell chairman and following discussions were made: -

1. The review of the last meeting was done.
2. Discussed about the student grievance was discussed and listed as "nil complaints" for OBC students for the academic year.
3. The cell discussed about the scholarships available and given to students.
4. Discussed the action plan for the next academic year.

Decisions taken:-

1. The cell decided to monitor the student grievance, if any
2. The cell may take follow up regarding scholarships available and given to students.

Chairman

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OBC CELL

Minutes of Meeting

The meeting was conducted in the online platform "Google Meet" on 28/07/2020 at 8.00 pm with following members.

1. - Chairperson
2. - Secretary
3. - Executive Member
4. - Executive Member
5. - Executive Member

The meeting was chaired by OBC cell chairman and following discussions were made: -

1. Review of last meeting was done.
2. The cell discussed about the frequency of the meeting.
3. Discussed about the scholarship list available for the OBC students.
4. Discussed about the attendance of student in the online classes.
5. Discussed about whether, the students face any kind of difficulties to attend the online classes.

Decisions taken:-

1. The cell was decided to conduct the meeting on OBC cells twice a year in general.
2. The cell may take follow up regarding scholarships available and given to students and prepare the scholarship list available for the OBC students and circulate it among first-year tutors.
3. The cell will monitor the attendance of the students.
4. Cell will help the students, if any OBC students facing financial issue in buying mobile phones or laptops for attending their online class.

Chairman

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OBC CELL

Minutes of Meeting

The meeting was conducted in the online plat form “Google Meet” on 2/04/2021 at 8.00 pm with following members.

1. - Chairperson
2. - Secretary
3. - Executive Member
4. - Executive Member
5. - Executive Member

The meeting was chaired by OBC cell chairman and following discussions were made: -

6. Review of last meeting was done.
7. Discussed about the scholarship list
8. Discussed about the attendance of student in the online classes.
9. Decided to check, OBC students facing any discrimination, harassment, or any other issues.

Decisions taken:-

4. The cell may take follow up regarding scholarships available and given to students.
5. The cell will monitor the attendance of the students.
6. The cell will monitor the grievance of OBC students, if any

Chairman