



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

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Equitable Classrooms

- In our classrooms, we actively cultivate an atmosphere of equity and respect by encouraging boys and girls to share responsibilities and collaborate on tasks, thus promoting gender equality and inclusivity.



Equitable Classrooms



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Gender Equity in Leadership



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CIRCULAR

VIT/AC/STUD/2023/007

11/10/2023

College Union Election

It is to inform you that the College Union Election for the year 2023-24 has been declared. The electoral roll for the election is published on the notice board.

Last date for nomination is on 13-10-2023 before 4 pm.

Those who are violating election procedure will be disqualified from the election process without any notice.

I do hereby appoint Prof. P S Subin (Registrar, VISAT Group of Institutions) as the Returning Officer, Asst Prof. Soniya John as the Presiding Officer and Asst Prof. Ragi R as the Polling Officer.

Copy to:-
Director- Administration
Registrar
Dean (Academics) & Dean (Student Affairs)
HODs, FM & PRO
IQAC
Notice boards
Office file



P. S. Subin
11/10/23
Principal



P. S. Subin

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Electoral Roll for the College Union Election

- Chairman from S5
- Vice Chairman (lady) from S5, S3
- General Secretary from S5
- Joint Secretary from S5, S3
- Magazine Editor from S5
- Sports Club Secretary from S5
- Arts Club Secretary from S5
- Students Representative : S7, S5, S3, S1 (two students from each year)
- Treasurer
- UUC (University Union Councillor)

Election process at seminar hall on 18-10-2023 from 10 am to 1 pm

Result declaration after One hour



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COLLEGE UNION ELECTION 2023- 24

NOMINATION LIST

Chairman (S5)

1. Stephin Roy Thomas (S5 CSE)
2. Akhil K R (S5 ME)
3. Adhil Hamdhan (S5 ME)

Vice Chairman (lady from S5, S3)

1. Dana Basheer (S5 CSE)
2. Sneha C (S5 ECE)

General Secretary (S5)

1. Bhagyaraj (S5 ECE)
2. C J Joji (S5 EEE)

Joint Secretary (S5, S3)

1. Ron Thomas P J (S3 CSE)
2. Bhagyaraj (S5 ECE)
3. Adithya Niranjan Vinod (S3 ME)

Magazine Editor (S5)

Sports Club Secretary (S5)

1. Alby Binoy (S5 EEE)
2. Adhil Hamdhan (S5 ME)

Handwritten signature and date:
16-OCT-23
Registrar



Handwritten signature in green ink

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List of Winners - College Union Election 2023-24

18-10-23

- | | |
|---------------------------------|--|
| 1.Chairman: | Stephin Roy Thomas (S5 CSE) |
| 2.Vice Chairman: | Sneha C (S5 ECE) |
| 3.General Secretary: | C.J. Joji (S5 EEE) |
| 4.Joint Secretary: | Ron Thomas P J (S3 CSE) |
| 5.Magazine Editor: | Dana Basheer (S5 CSE) |
| 6.Sports Club Secretary: | Alby Binoy (S5 EEE) |
| 7.Arts Club Secretary: | Adhil Hamdhan (S5 ME) |
| 8.Treasurer: | Riya Mary Jijo (S3 CSE) |
| 9.UUC: | Bhagyaraj (S5 ECE) |
| Student Representatives: | |
| First Year: | Fathima Minnath (S1 CE)
Muhammad Mubeen (S1 AI & ML)
Aleena Anil (S1 CSE)
Deepu S (S1 ME) |
| Second Year: | Adithya Niranjan Vinod (S3 ME)
Safiya Thahaseen (S3 EEE) |
| Third Year: | Devika Santhosh (S5 CE)
Akhil K R (S5 ME) |
| Fourth Year: | Ajmal Siyad (S7 EEE)
Abhijith S (S7 EEE) |

Polling Officer

[Signature]
18/10/23

Presiding Officer

[Signature]
18/10/23

Returning Officer

[Signature]
18/10/23

Principal



[Signature]
18/10/23



[Signature]

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Arts Club Secretary (S5)

Student Representative (S1)

1. Fathima Minnath (S1 CE)
2. Muhammed Mubeen (S1 AI & ML)
3. Aleena Anil (S1 CSE)
4. Deepu S (S1 ME)

Student Representative (S3)

1. Adithya Niranjan Vinod (S3 ME)

Student Representative (S5)

Student Representative (S7)

Treasurer

UUC (University Union Councillor)

1. Riya Mary Jijo (S3 CSE)

If any objections regarding the nomination list, inform the Presiding officer today before 4:00pm.


Polling Officer


Presiding Officer


Returning Officer


Principal





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Sports & fitness



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Counseling Cell



Counselling is a process that works to facilitate well-being, through guidance and support of trained mental health professionals. The role of the counselling cell is to address and to resolve emotional and psychological issues of the students, and further to improve their ability to make their own decisions, understand their true potential and cope up effectively with everyday problems they face.

Vision: Guiding and moulding the youngsters, to become socially and economically strong.

Mission:

- To aid to the emotional and psychological development of students in the university environment.
- To improve the mental health and to accomplish academic progress.
- To foster decision making ability.
- To cope up with real time problems.

Objectives of the Cell:

- To provide, counselling and health services in an accessible and nurturing environment that recognizes the unique needs of the student community.
- To help the students to overcome examination stress or fear.
- To help the students who are facing depression, caused due to family, academic or any other problems.
- To help the students towards academic performance and motivate them to participate in various activities organized by the institute
- To facilitate the students to complete the course in four years with good academic and overall track record.
- To accompany students in the difficult phase of their lives.

Activities of the Cell

- Organising awareness programs on personality development, emotional and psychological issues of the students.
- Organizing different activities to promote self respect in students.
- Conducting various competitions to encourage their artistic talents and communication skills.
- Conducting awareness talks on health, hygiene, sex education, safety and cyber crime. etc.



(Signature)

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Meetings: Frequency of the conduct of Executive committee meeting: Once in every month.

Records to be kept:

1. Policies of the Cell
2. Minutes Book
3. Activity Record
4. Counselling Case Record

Assessment & Appraisal

The counsellor, first meets the client after an appointment has been fixed at a mutually convenient time. If the client is a student, ensure he/she doesn't miss class unnecessarily. In case of emergencies, the counsellor will not wait for the appointment and may even decide that the student can miss a class. Even at this point, the student's difficulties are not shared with the teachers.

Treatment Plan

Once the assessment has been done, the counsellor will set some counselling goals in collaboration with the client concerned. In case the counsellor feels a family member or a colleague needs to be involved, the decision is taken after permission has been secured by the client. In severe cases, the client may be referred to a psychiatrist.

Termination

On successful resolution of conflicts and meeting of the counselling goals, the client – counsellor relationship is terminated.

Documentation

The counsellor maintains case files with detailed notes per session, per client. These files are maintained in hard copy by the counsellor, under his/her safe custody.

Committee members: Academic year 2022-2023

- | | |
|---------------------------------|------------------|
| 1. Prof. Dr. Eby Thomas Thachil | Addl. counsellor |
| 2. Justin Thomas | Counsellor |
| 3. Prof. Bindu Elias | Student Advisor |
| 4. Prof. Dr Fed Mathew | |
| 5. Prof. M.R. Divakaran | |



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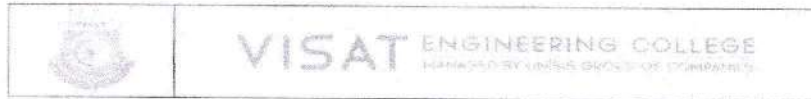
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Academic Year: 2022-23		Date: 27/06/22	
Name of Facilitator: Bindu Elias		Time: 12.30 pm	
Meeting Type: Scheduled		Venue: Staff Room- Basic Science	
Name of the Attendees	Sign	Name of the Attendees	Sign
Prof. Dr. Eby Thomas Thachil		Prof. Divya Nair	
Sri Justin Thomas		Prof. Sheena Sunil Bhaskar	
Prof. Dr. Fed Mathew		Prof. Sheeja Bhaskar	
Prof. M.R. Divakaran		Asst. Prof. Bindu Chandran	
Prof. Akhil Beshy		Prof. Remesh M	
Prof. Timy Thomas		Prof. Shyama	
AGENDA			
1. To discuss the importance of counselling cell in an institute		2. To discuss the policies and procedures.	
DISCUSSIONS & SUGGESTIONS			
1.	Discussed the importance of counselling.		
2.	Discussed various psychological problems and their root causes.		
3.	Discussed the role of mentors, to address this topic.		
4.	Discussed the vision and mission of the counselling Centre.		
5.	Discussed the objectives of the cell.		



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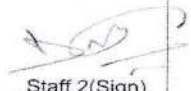


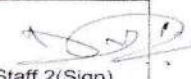
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6.	Discussed various methods to resolve the emotional and psychological problems	
DECISIONS		
1.	Decided to render effective mentoring.	
2.	Remedial classes shall be given to weak students. to improve their academics.	
3.	Planned to organise awareness programs on personality development, emotional and psychological issues of the students	
	 Chair person(Sign)	 Staff 1(Sign)
	 Staff 2(Sign)	
ACTIONS TAKEN		
1.	Effective mentoring was rendered to reduce the stress and fear due to examinations.	
2.	Remedial classes were given to the weaker students.	
3.	Organized awareness talks by professional counsellors.	
	 Chairperson(Sign)	 Staff 1(Sign)
	 Staff 2(Sign)	





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COUNSELLING CELL

Month : August 2022

Name of student	Date	Class	Name of Staff	Signature of Staff	Signature of student
Abhy Binoy	08/08/22	S ₂ EEE	Sithara Azeey		
Vishnu Manoj	22/8/22	S ₂ CSE	Danya Nair		

Month : Sept 2022

Name of student	Date	Class	Name of Staff	Signature of Staff	Signature of student
Sheetal	21/09/22	S ₃ ECE	Prof. Shyama		
Hareem	26/09/22	S ₃ CSE	Danya Nair		

Month : Oct 2022

Name of student	Date	Class	Name of Staff	Signature of Staff	Signature of student
Jyothika	31/10/22	S ₁ EEE	Bimoluk Elias		
Arunjith	10/10/22	S ₃ ME	Ramesh M		
Abhijith Aji	6/10/22	S ₃ EEE	Sithara Azeey		



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COUNSELLING CELL

Month : Nov. 2022

Name of student	Date	Class	Name of Staff	Signature of Staff	Signature of student
Riya Amalath	25/11/22	S, CSE	BINDU ELIAS		
Jayakrishnan CS	11/11/22	S, EEE	Sithara Ajeez		

Month : Dec. 2022

Name of student	Date	Class	Name of Staff	Signature of Staff	Signature of student
Nandana	5/12/22	S, CE	Timy Thomas		
Lakshmi Vinod	22/12/22	S, CSE	Bindu Elias		

Month : Jan. 2023

Name of student	Date	Class	Name of Staff	Signature of Staff	Signature of student
Krishna Pigea	2/11/23	S, ECE	Bindu Elias		
Padhu	2/11/23	S, CE	Timy Thomas		
Ajmal Syed	2/11/23	S, EEE	Sithara Ajeez		



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EVENT REPORT

29-11-2022

"Behavioural Pattern Improvement and Mental Wellness"

Organised by

Women Cell VISAT in Collaboration with Internal Complaint Cell and counselling Cell

VISAT Internal Complaint Cell in collaboration with Women Cell and counselling cell conducted a session on "**Behavioural Pattern Improvement and Mental Wellness**" on ~~28~~ 10-2022 FROM 11 AM to 12.30 PM. The session was inaugurated by resource person Mrs.Preetha T R by lighting the lamp. Prof.Bindu Elias, Dean Academics, chairperson-Women Cell delivered the welcome speech. Dr.Anoop K J, Principal VISAT gave Presidential Address Retd.Wing Cdr.Pramod Nair Director felicitated the event. The Resource person Smt. Preetha. T. R, (MA Psy (cli). C. S. T. A), is the director of Prathyasha Counselling Center. Ettumanoor and Counselling Psychologist at Sree Bharath Ayurveda Hospital. She is also working currently as a professional Counsellor at the family court Ettumanoor and Kottayam Institute of Technology.

Smt. Preetha has literarily inspired the students and staff members of VISAT by sharing her thoughts and experiences in areas of gender equality, Women Empowerment and Need for counselling.

She shared lot of her experiences regarding various cases that she had encountered in the profession in areas of Women Discrimination, women empowerment, family problems and Student's academic and non academic problems. She took the audience into confidence and



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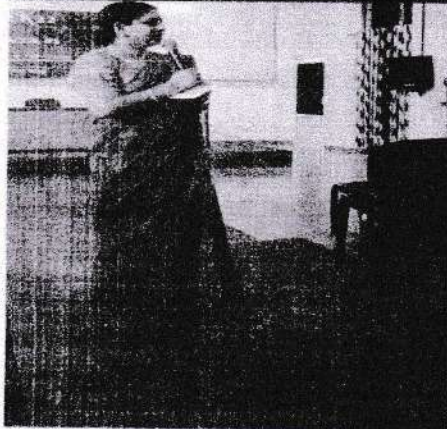
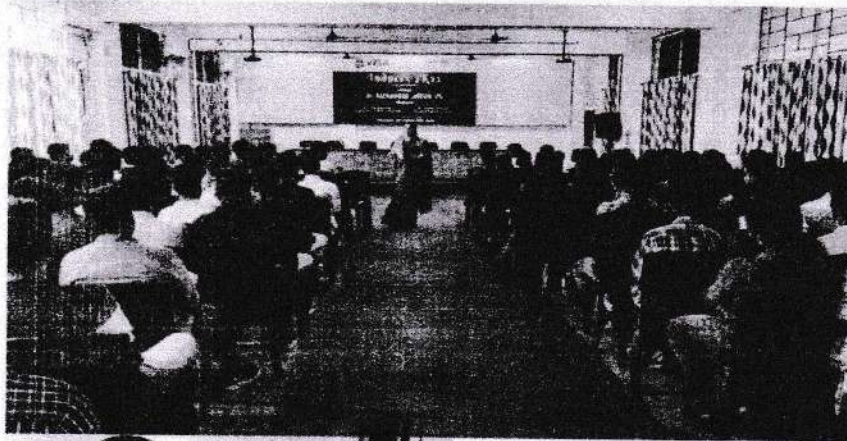
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made deep impression in the hearts of students and staff members of VISAT. Our Women Cell coordinator, Prof. Divya Nair expressed our gratitude towards the outstanding resource person.



B. Nair
29/11/23



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Anti-Ragging Committee



Anti Ragging Committee - Policy

Introduction:

VISAT Engineering College is committed to provide a safe and welcoming academic environment for all students. We strictly prohibit any form of ragging, and to ensure the effective prevention and management of ragging incidents, we have established an Anti-Ragging Committee and Anti-Ragging Squad. This policy outlines our objectives, the constitution of the committee and squad, the definition of ragging, prevention measures, administrative actions, and reporting procedures.

Objective:

The primary objective of our Anti-Ragging Policy is to eliminate ragging in all its forms from the college, hostels and college buses.

We aim to achieve this by:

- Prohibiting ragging through college regulations and legal provisions.
- Preventing the occurrence of ragging through awareness and strict monitoring.
- Punishing those found guilty of ragging as per the regulations and applicable laws.

Definition of Ragging:

According to the Honourable Supreme Court of India, ragging means:

"Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student, or asking the students to do any actor perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student."

What Constitutes Ragging:

Ragging includes, but is not limited to, the following acts:

- a) Teasing, treating, or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or undisciplined activities that cause annoyance, hardship, or harm.



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- c) Forcing students to do acts that cause shame or torment. d) Preventing or disrupting the regular academic activity of any student.
- e) Exploiting freshers or other students for academic tasks.
- f) Financial extortion or forceful expenditure on a fresher.
- g) Physical or sexual abuse, including all forms of harassment.
- h) Mental harassment or insults, intended to cause discomfiture.
- i) Acts affecting the mental health and self-confidence of a student.

Measures for Prevention of Ragging: To prevent ragging, we undertake the following measures:

- ❖ Clear mention in admission advertisements that ragging is strictly prohibited.
- ❖ Inclusion of anti-ragging information in prospectus and admission documents.
- ❖ Affidavits from students and parents/guardians.
- ❖ Strict monitoring of freshers' accommodation.
- ❖ Creation of a database of student details.
- ❖ Reports on student behaviour in transfer certificates.
- ❖ Additional undertakings for hostel accommodation.
- ❖ Conduct awareness campaigns and workshops on ragging prevention for students and staff.
- ❖ Inform students about the legal consequences of ragging, including the possibility of imprisonment.
- ❖ Immediate action on ragging complaints.
- ❖ Filing FIRs with local authorities.
- ❖ Mention of ragging history in migration/transfer certificates.

Administrative Action in the Event of Ragging:

In the event of ragging the institution will take administrative actions to prevent and address such incidents. These actions are typically carried out by the college or university administration in accordance with anti-ragging regulations.

- ❖ The college administration will take immediate action upon receiving a complaint or becoming aware of a ragging incident.
- ❖ Deciding on punishment based on recommendations of the Anti-Ragging Committee. The committee typically includes faculty members, administrative staff, and student representatives. The committee conducts a thorough investigation, interviews witnesses, and collects evidence.
- ❖ If the allegations of ragging are substantiated, the college can suspend the accused students temporarily and also can withdraw privileges, withhold results, and more. This suspension can last until a full inquiry is conducted and a decision is reached.
- ❖ In severe cases of ragging that involve criminal activities or pose a serious threat to the victim, the college administration will file a First Information Report (FIR) with the local police. Legal action will be initiated against the accused students.
- ❖ The college administration ensures that appropriate counselling and support services are available to the victims of ragging. This includes providing medical assistance and psychological counselling to help victims cope with the trauma.



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- ❖ Ensuring that freshers who do not report incidents of ragging are also punished appropriately.
- ❖ Maintaining records of disciplinary actions.

Anti-Ragging Committee:

The institute has established an Anti-Ragging Committee, with the Principal serving as the Chairperson. This committee comprises senior faculty members, administrative staff, student and parent representatives, local body representatives, and a police representative. The committee's primary responsibility is to prevent any incidents of ragging, as defined in the regulations, and to ensure strict compliance with the provisions of these regulations. The committee will monitor and enforce these instructions diligently, both in letter and in spirit, at all times.

Anti-Ragging Squad:

The Anti-Ragging Squad, comprising senior Professors, faculty members and administrative members, conducts regular patrols across campus to prevent ragging. They maintain vigilance, take immediate action upon spotting any ragging, and investigate incidents, reporting to the Anti-Ragging Committee, which can also assign them investigative duties.

Meetings:

The Anti-Ragging Committee and Squad will conduct meetings once every semester to review and address ragging-related issues.

Records to be Kept:

- Policies of the Cell
- Minutes Book

Conclusion:

VISAT Engineering College is committed to maintaining a ragging-free campus where students can pursue their education without fear or intimidation. All members of the college community are expected to uphold this policy and contribute to creating a safe and inclusive learning environment.


Registrar


Principal


Director 06 Apr 22





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PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

The Anti-Ragging Committee consists of the following members:

1. Dr. Anoop.K.J., Principal (Chairman)
2. Wing Cdr. Pramod Nair, Director (Vice Chairman)
3. Mrs. Anjana G, AP/ECE (Convenor)
4. Prof. P.S. Subin, Registrar (Member)
5. Prof. Bindu Elias, Dean- Academics (Member)
6. Lt.Dr.T.D.Subash, Dean Research,HOD ,ECE (Member)
7. Mr. Shaji Augustine, HoD of Communications & PRO (Member)
8. Mr. George John, HoD, ME (Member)
9. Mr. Akhil Beshy, HoD, EEE (Member)
10. Mrs. Timi Thomas, HoD, CE (Member)
11. Mrs. Divya Nair, HoD, CSE (Member)
12. Mr. Ramesh M., KTU coordinator (Member)
13. Sub Inspector of Police, Koothattukulam (External Member)
14. President, Elanji Grama Panchayath (External Member)
15. Member (Ward-1), Elanji Grama Panchayath (External Member)
16. PTA Vice President (Parent Representative)
17. George Joshy, S7 CSE (Student Representative)
18. Bhagyaraj K.R., S5 ECE (Student Representative)
19. Aditya Niranjan Vinod, S3 ME (Student Representative)
20. Tigreece P.D., S1 CE (Student Representative)

The Anti-Ragging Squad consists of the following members:

1. Dr. Anoop.K.J., Principal (Chairman)
2. Wing Cdr. Pramod Nair, Director (Member)
3. Mrs. Anjana G, AP/ECE (Convenor)
4. Prof. P.S. Subin, Registrar (Member)
5. Prof. Bindu Elias, Dean- Academics (Member)
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9. Mr. George John, HoD, ME (Member)
10. Mr. Akhil Beshy, HoD, EEE (Member)
11. Mrs. Timi Thomas, HoD, CE (Member)
12. Mr. Ramesh M., KTU coordinator (Member)



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Special Task Force:

A special task force has been established as part of the anti-ragging squad to oversee and supervise anti-ragging measures across different areas within the college campus.

Sl.No	Location	Staff Name	Department
1	First Floor	Mr. Ramesh M	ME
		Mr. Balasubrahmanyam	ME
2	Second Floor	Ms. Soniya John	CE
		Ms. Reshma V.P.	ECE
3	Third Floor	Mrs. Jyothy Chandran	CSE
		Ms. Aswathy Ramakrishnan	CSE
4	Canteen	Ms. Neethu B	EEE
		Mrs. Sithara Azeez	EEE
5	Girls Hostel	Mrs. Indu Chandran	ECE
		Ms. Radhika R	CE
6	Boys Hostel	Hostel Warden	-
7	College Bus	Bus-In Charge Personnel	-

These individuals have been specially assigned to handle any incidents related to ragging promptly and effectively. We encourage all students to reach out to them if they witness or experience any form of ragging within the college premises, including hostels and college buses. The safety and well-being of students are of utmost importance to us, and we are dedicated to providing a harassment-free environment.



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VISAT ENGINEERING COLLEGE
MANAGED BY UNISIS GROUP OF COMPANIES

Post Event Impact Analysis Report

1	Event Type and Name	Event Type: Seminar	Name of the Event: Standing Together Against Ragging; Awareness Workshop
2	Date and time	11-09-2023 & 13/09/2023 at 2 pm – 4 pm.	
3	Department organized the programme	ECE Department ,VISAT Engineering College	
4	No. of Participants attended	88 Students(11/09/2023),73 (13/09/2023)	
5	Outcome/s of the Event	4. To educate on regulations, discourage engagement in ragging. 5. To cultivate empathy, highlight victim impact for a safe campus. 6. To provide interventions, stress early recognition and reporting.	
6	Attainment Level of Outcome		
7	POs/COs attained	PO9,PO10	
8	Any other relevant information		
9	Responsible Persons	Asst.Prof. Anjana G, Assistant Professor, ECE Department Report Prepared by : Asst. Prof. Anjana G, ECE Department Approved by :Dr. T. D. Subash, HOD ECE	


Registrar


Principal


Director





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VISAT ENGINEERING COLLEGE
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EVENT REPORT

Date: 11/09/2023 & 13/09/2023

Time: 2:00 PM to 4:00 PM

Venue: Seminar hall, VISAT Engineering College

The "**Standing Together Against Ragging - Awareness Session**" held at VISAT Engineering College was a significant and meaningful event aimed at promoting a safe and respectful environment within the institution. The event was coordinated by the Anti Ragging Committee of VISAT Engineering college. The event was scheduled for 2 days .On the 11th of September 2023, second, third, and fourth-year students participated, while the session on the 13th of September 2023 was dedicated to first-year students.

The event commenced with an inauguration ceremony on the 11th of September 2023. The event commenced with a solemn prayer, emphasising the importance of unity and harmony in the fight against ragging. George Josy, the Student Coordinator, extended a warm welcome to all attendees. Dr. Anoop K J, the Principal of VISAT Engineering College, delivered a powerful presidential address, stressing the college's zero-tolerance policy towards ragging and the importance of nurturing a respectful and inclusive academic community.


A symbolic lamp lighting ceremony took place, symbolising the enlightenment of minds and the eradication of darkness. The event featured an enlightening and informative session conducted by Adv. Suman Sundar Raj, who shared insights, legal aspects, and strategies to combat ragging effectively

Bhagyaraj K.R., another Student Coordinator, expressed gratitude to all participants. The program was graced by the presence and active participation of distinguished Registrar of VISAT Group of Institutions, Prof. P. S. Subin, Dean of Research, Lt. Dr. T. D. Subash, Dean of Academics, Prof. Bindu Elias and the Anti-Ragging Committee Coordinator, Asst. Prof. Anjana G. Their involvement demonstrated the institution's commitment to ensuring a safe and nurturing environment for all students.

On the second day of the event (13/09/2023), it began with a prayer, and the student coordinator, George Josy, delivered the welcome address. Following that, formal sessions on Anti-Ragging awareness were conducted by Adv. Suman Sundar Raj. At the conclusion of the session, Dr. Anoop K.J. the Principal of VISAT Engineering College, honored the resource person with a token of appreciation. The meeting concluded with a vote of thanks delivered by the student coordinator, Bhagyaraj K.R.

The "Standing Together Against Ragging - Awareness Session" was a resounding success, serving as a clear message that VISAT Engineering College stands united against ragging, fostering an environment of respect, trust, and camaraderie among its students.




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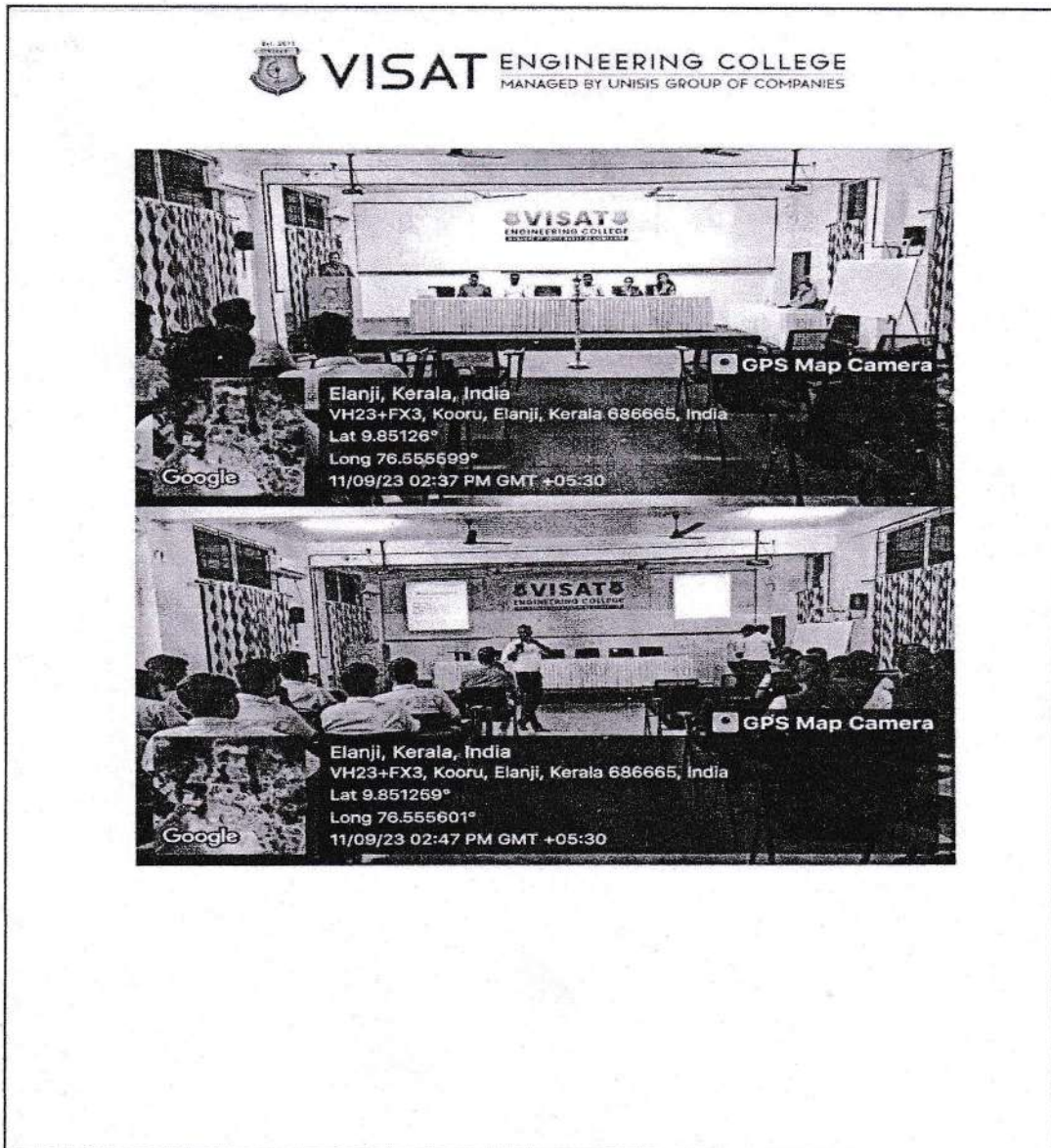
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EVENT PHOTO



Standing together against ragging-awareness workshop



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