



**Minutes of Meeting- Governing Board**

VIT/ADN/GB/2022/MOM/01

Academic Year: 2022-23		Date: 25 <sup>th</sup> June 2022	
Name of Facilitator: Chairman		Time: 10.30 AM	
Meeting Type: Scheduled		Venue: Board Room, VISAT	
Name of the Attendees	Sign	Name of the Attendees	Sign
Sri. Raju Kurian Chairman and Managing Director VISAT Group of Institutions & UNISIS Group of Companies		Mr. Mithun B Shenoy	
Shri. P H Kurian IAS		Adv. Vineed Abraham	
Mr. Gigo Joseph		Mr. Jose Joseph Mekkelath	
Sri. M R Unni		Wing Commander Pramod Nair (Retd)	
Mr. George Lukose		Prof. Dr. Anoop K J	
Dr. Eby Thomas Thachil		Prof. Dr. Rajumon T Mavunkal	
Mr. Rajesh Ramachandran			
<b>AGENDA</b>			
1. SWOC Analysis of Academic & Non Academic		5. AY 2022-2023 Admission Strategy review	
2. Starting of New cafeteria inside College		6. Starting of Diploma Courses	
3. Submission of NAAC Application			
4. Review of performance report Vs Budget			
<b>DISCUSSIONS &amp; DECISIONS</b>			
1.	It is decided to do a SWOC analysis of the Academic and Non-Academic activities of the Engineering College and Present it in the Next GB		



# VISAT ENGINEERING COLLEGE

MANAGED BY UNISIS GROUP OF COMPANIES

2.	It is decided to start a new cafeteria inside the college for the use of students and staff members	
3.	Since the college has completed 10 years of functioning, it is decided to apply for NAAC Accreditation for the Engineering College. Principal is entrusted to start the process of Accreditation	
4.	The Budget and expenditure details are presented before the GB and it is approved with slight modification	
5.	The admission strategies adopted by the college are explained by the principal. GB suggested more intensive approaches for getting admission.	
6.	It is decided to start some diploma courses under the Supervision of Engineering College. The detailed report to be presented in the next GB.	



**Minutes of Meeting- Governing Board**

VIT/ADN/GB/2023/MOM/02

Academic Year: 2022-23		Date: 4 <sup>th</sup> February 2023	
Name of Facilitator: Chairman		Time: 11 AM	
Meeting Type: Scheduled		Venue: Board Room, VISAT	
Name of the Attendees	Sign	Name of the Attendees	Sign
Sri. Raju Kurian Chairman and Managing Director VISAT Group of Institutions & UNISIS Group of Companies		Mr. Mithun B Shenoy	
Shri. P H Kurian IAS		Adv. Vineed Abraham	
Mr. Gigo Joseph		Mr. Jose Joseph Mekkelath	
Sri. M R Unni		Wing Commander Pramod Nair (Retd)	
Mr. George Lukose		Mr. Shaji Austin	
Dr. Eby Thomas Thachil		Prof. Dr. Anoop K J	
Mr. Rajesh Ramachandran		Prof. Dr. Rajumon T Mavunkal	
AGENDA			
1. Applying for (CSE) AI & ML & CSE (DS)		5. Review of Performance report Vs Budget	
2. Reduction of Intake ME to 30			
3. Starting of BCA in Arts College			
4. Conduct of IEEE International Conference			
DISCUSSIONS & DECISIONS			
1.	It is decided to apply for start two new programmes in the Engineering College Via CSE (AI & ML) and CSE (DS).		



# VISAT ENGINEERING COLLEGE

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2.	Due to variations in admission trends, it is decided to reduce the seats for ME to 30 in number.	
3.	It is decided to start BCA course in the Arts & Science college in the next academic year.	
4.	It is decided to organise international conference in IEEE, it will be Organised by the department of Electronics and communication.	
5.	SWOC analysis has been conducted and presented to the GB and approved.	