



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

ISO AUDIT REPORT

(NC MANAGEMENT REPORT AUDIT PLAN STAGES REPORT)




PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665

Management of Nonconformity

Organization: KARMEN INTERNATIONAL PVT. LTD.
(CASTMETALS DIVISION)
Audits (ZA): 2.5-4260/2009



Section 1: Identified nonconformity

Nonconformity report No.:	01 of 01	Classification of nonconformity:	
Identified by:	Sathish Kumar R	On (date):	05.04.2023
Facts: What was identified?			
Process of Monitoring of Actual Hours Covered to the Prescribed Syllabus hours is partially ineffective. Area/unit/process: Teaching			
Normative requirements: What requirement shall be applied in this situation?			
The organization shall implement production and service provision under controlled conditions. Controlled conditions shall include... c) the implementation of monitoring and measurement activities, including the consideration of complaints, other feedback and the results of formative assessment at appropriate stages, in order to verify that criteria for control of processes or outputs and acceptance criteria for educational products and services have been met.....			
Standard(s) and clause(s): ISO 21001:2018, Clause 8.5.1			
Objective evidence: How was this nonconformity identified?			
Procedure and system of Monitoring the Actual Hours covered during the Course Execution is verified and evidenced, However the Actual / Taught Hour against syllabus hours is partially ineffective. Supplements/comments/remarks according to the findings: Ex 1: Subject Code: EET202, Subject DC Machines and Transformers, Module: 2 as per the syllabus 9hours to be covered, but actual hours covered for Module 2 till 15.03.2023 is 8Periods (1 Period is 50mins). Ex 2: Subject Code: EST130, Basic of Electricals and Electronics Engineering, As per the Syllabus from Module 1 to Module 5 for Basic of Electricals is 24 Hours, but actual covered is 24 Periods (50min) as per the Course Diary.			
Notes for the client			
To be submitted: root cause analysis, corrective actions and action plan; other objective evidences if applicable.			
Route Cause Analysis:			
Correction:			
Corrective Action Plan:			
Responsibility:			
Deadline:			
Agreements/Provisions			
Lead auditor in charge:	Sathish Kumar R		



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E-Mail lead auditor in charge:	<u>rsatishkumar@tuv-nord.com</u>
Date for receipt of documents (see above) at lead auditor:	
Verification of effective implementation	
Date/deadline:	<input type="checkbox"/> Latest until: <input checked="" type="checkbox"/> In the next regular audit (for NC B only)
Method/type (if not in the next regular audit):	<input type="checkbox"/> On-site follow up audit <input type="checkbox"/> Desktop review of submitted objective evidences
Signature Lead Auditor	Signature contact person of organisation

Section 3: Verification of effectiveness of implementation			
Type of verification:		Date of verification:	10.03.2023
There is consensus on the outcome of the verification:		<input type="checkbox"/> yes <input type="checkbox"/> n.a.	
<input checked="" type="checkbox"/> The effective implementation of agreed actions is finally verified. <input type="checkbox"/> The management of the nonconformity is finally rejected.			
Lead auditor has informed the client about the verification decision.			
Supplements/comments/remarks/obligations according to outcome of verification			
Date: 14.03.2023	Lead auditor in charge: Sathish Kumar R		



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Audit report (Stage 2) ----

Organisation: **VISAT ENGINEERING COLLEGE**

Audits (ZA): **Q 12381/2023**



Master Data of Organisation

Name of Organisation	VISAT ENGINEERING COLLEGE
Name of corporate group (in case of multi site organization only)	
Street	Vijnan Nagar, Nelloorupara, Mutholapuram Post, Elanji, Ernakulam District
Postcode / Town / Country	686665 / Kerala / India
Contact	Ms.Divya Nair (MR), Dr.Anoop K. J (Ptincipal), Mr.Pramod Nair (Director – Administrator)
E-Mail	asst-prof-divya@visat.ac.in , principal@visat.ac.in , director-admin@visat.ac.in
Phone	9496266228, 887027177, 8054589500
Multi-site organisation	All sites are listed in: <input type="checkbox"/> Audit reference data sheet <input type="checkbox"/> Separate listing <input type="checkbox"/> Audit program/ATEA (calculation)
Shift operation	
System documentation: (Revision / Issue)	VISAT/EOMS/MDI/2022, Issue No: 01, Rev: 00, Dated: 07.02.2022
Language	English

Audit profile ?

Contract ID (ZE):	Q 12381	
Standards under contract / Audit type	ISO 21001 : 2018 Certification Audit (Stage 2) <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote	ISO 13485:2016 <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote
	ICMED 13485 Issue 2 <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote	ICMED 9000 Issue 2 <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote
Surveillance mode		
Audit team leader	Sathish Kumar R (SR)	
Audit team	Nil	
Technical expert	Nil	
Trainee	Nil	
Observer	Nil	



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Audited Standards

ISO 21001 : 2018		Certification Audit	
Certificate ID (TP):	NA since Initial Audit	Valid until:	NA
Scope: Providing Educational Services Leading to Bachelor's Degree in Engineering & Technology.			
Industry / Sector (EA, TB, ...)	37		
Non-applicability of chapters:	Clause 8.3, Clause 7.1.5		
No. of considered persons:	42	No. of sites (incl. HQ):	1
Lead auditor:	Sathish Kumar R	Audit ID (ZA):	Q 12381/2023
ISO 13485 : 2016		---	
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	
ICMED 13485 Issue 2		---	
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	
ICMED 9000 Issue 2		---	
Certificate ID (TP):		Valid until:	
Scope:			
Industry / Sector (EA, TB, ...)			
Non-applicability of chapters:			
No. of considered persons:		No. of sites (incl. HQ):	
Lead auditor:		Audit ID (ZA):	

Audit Details

Sites	VISAT ENGINEERING COLLEGE Vijnan Nagar, Nelloorupara, Mutholapuram Post, Elanji Ernakulam District – 686665, Kerala, India.
Audit date	04.04.2023 – 05.04.2022
Audit duration	2,00 person days on site (incl. remote locations as applicable) inclusive 1,00 person days on site for audit stage 1 (separate report)
Remote Auditing (ICT) tools used, if any	<input type="checkbox"/> Skype <input type="checkbox"/> MS Teams <input type="checkbox"/> Webex <input type="checkbox"/> Zoom <input type="checkbox"/> Google Meet <input type="checkbox"/> Others : Please specify



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Distribution/Confidentiality/Rights of ownership/Limitations/Responsibilities

This report is sent to the certification body or bodies, the members of the audit team and the audit representative of the organisation. All documents (such as this report) regarding the certification procedure are treated confidentially by the audit team and the certification body. This audit report remains the property of the certification body.

An audit is a procedure based on the principle of random sampling and cannot cover each detail of the management system. Therefore nonconformities or weaknesses may still exist which were not expressly mentioned by the auditors in the final meeting or in the audit report.

The responsibility for continuous effective operation of the management system always rests solely with the audited and certified organisation.

Salvo clause:

The audit report will be left to the organisation at the end of the audit - subject to approval by the certification body. The independent veto process may cause modifications or additions. In these cases a modified revision will be sent to the audited organisation.

Annex/Enclosures

Annex/
corresponding audit documentation

- Questionnaire(s) / Checklist(s)
- Additional annexes, number

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Summary of results

Table of Results

ISO 21001:2018			ISO 13485:2016			ICEMD 9000 Issue 2			ICMED 13485 Issue 2		
Clause	Audit ed	Results*	Clause	Audit ed	Results*	Clause	Audit ed	Results*	Clause	Audit ed	Results*
4.1	<input checked="" type="checkbox"/>	1	4.1	<input type="checkbox"/>		4.1	<input type="checkbox"/>		4.1	<input type="checkbox"/>	
4.2	<input checked="" type="checkbox"/>	1	4.2	<input type="checkbox"/>		4.2	<input type="checkbox"/>		4.2	<input type="checkbox"/>	
4.3	<input checked="" type="checkbox"/>	1	5.1	<input type="checkbox"/>		4.3	<input type="checkbox"/>		4.3	<input type="checkbox"/>	
4.4	<input checked="" type="checkbox"/>	1	5.2	<input type="checkbox"/>		5	<input type="checkbox"/>		5	<input type="checkbox"/>	
5.1	<input checked="" type="checkbox"/>	1	5.3	<input type="checkbox"/>		6.1	<input type="checkbox"/>		6.1	<input type="checkbox"/>	
5.2	<input checked="" type="checkbox"/>	1	5.4	<input type="checkbox"/>		6.2	<input type="checkbox"/>		6.2	<input type="checkbox"/>	
5.3	<input checked="" type="checkbox"/>	1	5.5	<input type="checkbox"/>		6.3	<input type="checkbox"/>		6.3	<input type="checkbox"/>	
6.1	<input checked="" type="checkbox"/>	1	5.6	<input type="checkbox"/>		7.1	<input type="checkbox"/>		7.1	<input type="checkbox"/>	
6.2	<input checked="" type="checkbox"/>	1	6.1	<input type="checkbox"/>		7.2	<input type="checkbox"/>		7.2	<input type="checkbox"/>	
6.3	<input checked="" type="checkbox"/>	1	6.2	<input type="checkbox"/>		7.3	<input type="checkbox"/>		7.3	<input type="checkbox"/>	
7.1	<input checked="" type="checkbox"/>	1	6.3	<input type="checkbox"/>		7.4	<input type="checkbox"/>		7.4	<input type="checkbox"/>	
7.2	<input checked="" type="checkbox"/>	1	6.4	<input type="checkbox"/>		7.5	<input type="checkbox"/>		7.5	<input type="checkbox"/>	
7.3	<input checked="" type="checkbox"/>	1	7.1	<input type="checkbox"/>		8.1	<input type="checkbox"/>		8.1	<input type="checkbox"/>	
7.4	<input checked="" type="checkbox"/>	1	7.2	<input type="checkbox"/>		8.2	<input type="checkbox"/>		8.2	<input type="checkbox"/>	
7.5	<input checked="" type="checkbox"/>	1	7.3	<input type="checkbox"/>		8.3	<input type="checkbox"/>		8.3	<input type="checkbox"/>	
8.1	<input checked="" type="checkbox"/>	1	7.4	<input type="checkbox"/>		8.4	<input type="checkbox"/>		8.4	<input type="checkbox"/>	
8.2	<input checked="" type="checkbox"/>	1	7.5	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.3	<input type="checkbox"/>		7.6	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.4	<input checked="" type="checkbox"/>	1	8.1	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.5	<input checked="" type="checkbox"/>	1	8.2	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.6	<input checked="" type="checkbox"/>	1	8.3	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
8.7	<input checked="" type="checkbox"/>	1	8.4	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
9.1	<input checked="" type="checkbox"/>	1	8.5	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
9.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
9.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
10.1	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
10.2	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
10.3	<input checked="" type="checkbox"/>	1		<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>	
Additional requirements in accordance to ISO 17021:2015											
a)	internal audits and management review									<input checked="" type="checkbox"/>	1
b)	review of actions taken on nonconformities identified in previous audit									<input checked="" type="checkbox"/>	1
c)	responsiveness to complaints									<input checked="" type="checkbox"/>	1
d)	effectiveness of the management system with regard to fulfilment of objectives									<input checked="" type="checkbox"/>	1
e)	progress of planned activities aimed at continual improvement									<input checked="" type="checkbox"/>	1
f)	the client's management system ability and its performance regarding meeting of applicable requirements									<input checked="" type="checkbox"/>	1
g)	operational control of the client's processes									<input checked="" type="checkbox"/>	1
h)	review of any changes including the management system documentation									<input checked="" type="checkbox"/>	1
i)	use of marks and/or any other reference to certification – Since initial Audit									<input checked="" type="checkbox"/>	NA

audited: = audited sections of the standard;

Result: 1 = fulfilled; 2 = basically fulfilled / potential for improvement; 3 = not fulfilled / nonconformity; - = not applicable / excluded.
 Details are listed in the section "Detailed results". Fields with a coloured background are obligatory elements in **every** audit.

Mandatory elements from A00VA02

Temporary Sites



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- a) Are temporary sites (i.e installation sites, project locations etc.) available? Yes No
- b) If yes: which one are visited? **NA**

Objective evidences

or the assessment of conformity the audit team has reviewed the following objective evidences. s required (but at **least in initial/recertification or extension audits**) these objective evidences are attached adequately to the audit file and uploaded into the release workflow.

itle/Content	Edition	Attached
Entry in professional or commercial register (or comparable evidence) - if applicable	ICTE Approval: F:No: Southwest/1-10975921249/2022/EOA, Dated: 20.07.2022, for Academic Year 2022-2023. PT Abdul Kalam Technological University No: KTU/A/456/2015, Dated: 30.08.2022.	<input checked="" type="checkbox"/>
Organization chart/evidence of organization	rganization Chart in VISAT/MDI/24, Rev:00, Dated: 07.02.2022	<input checked="" type="checkbox"/>
Company policy for audited management systems	olicy in VISAT/MDI/22, Issue No: 01, Rev:00, Dated: 07.02.2022, Approved by Director Mr.Pramod Nair, Prepared by Deputy Co-Ordinator	<input checked="" type="checkbox"/>
Overview of management system documentation (e.g. table of contents or presentation of the structure of the management system documentation, process map)	rocess Map and Interactions VISAT/MDI/20, Issue No: 01, Rev:00, Dated: 07.02.2022 rocedure for Control of Documented Information: VISAT/MDI/60, Issue No: 01, Rev:00, Dated: 07.02.2022 evel I: Manual, Level II: Procedure, Level III: Documents, Syllabus, Instruction, Level IV: Retained Doumented Information aster List of Documented Information: VISAT/EOM/CCO/101.	<input checked="" type="checkbox"/>
Result of management review (e.g. cover sheet or table of contents with date and signature)	rocedure for Management Review Meeting: VISAT/MDI/65 requency of MRM: Once in 6 Months. ast MRM dated: 05.01.2023.	<input checked="" type="checkbox"/>
Current annual planning of internal audits and evidence of audit report(s) (e.g.: cover sheet with date and signature)	rocedure for Internal Audit: VISAT/MDI/61, requency of Internal Audit: Once in 6 Months ast IA dated: 11.11.2022 to 17.11.2022 chedule dated: 04.11.2022.	<input checked="" type="checkbox"/>
Standard-specific evidence, as applicable – (Medical manufacturing Licence, Regulatory certificate etc.)	ICTE Approval: F:No: Southwest/1-10975921249/2022/EOA, Dated: 20.07.2022, for Academic Year 2022-2023. PT Abdul Kalam Technological University No: KTU/A/456/2015, Dated: 30.08.2022	<input checked="" type="checkbox"/>

Confidential information in the attached evidences may be blacked.



[Handwritten Signature]

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Standard specific results

- Additional standard specific audit results and/or information are recorded in corresponding „Supplemental audit reports“ (e.g. for ICMED 9000 or ICMED 13485 Checklist).

Organisations profile



COMPANIES PROFILE CONTAINING FOLLOWING INFORMATION:

Established with the goal of uplifting talented young youth by delivering high standards of education, VISAT is an active initiative of the Vijnan Foundation, a charitable, educational trust. This organization is registered under the Indian Trust Act and comprises of a variety of like minded people in the pursuit of a common goal, including philanthropists, academicians and other professionals who value their social commitment of equipping the youth with the knowledge and skills that would enable them to be successful leaders of tomorrow.

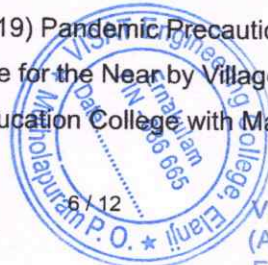
Institution focus on holistic education and introduce international aspects to our curriculum while laying focus on research based studies so as to advance the knowledge of our students to a global scale, rendering them as career-ready professionals, who are skilled at 'smart' work as opposed to 'hard' work which is a prevailing corporate demand. Furthermore, we ensure that the knowledge we cater to the students is absorbed at a conceptual level as much as on a practical scale by providing numerous opportunities and assignments to gather hands on experience

Affiliated to the APJ Abdul Kalam Technological University, Thiruvananthapuram and approved by the All India Council for Technical Education (AICTE), New Delhi, VISAT is an educational venture of the Vijnan Foundation. This institution was established in 2011 and the campus is located in the scenic parts of the district, along the Western Ghats, offering spectacular views of the mighty hill ranges. At Vijnan, we are focused towards delivering excellent standards of education by implementing innovative teaching methodologies, imparted by an esteemed and highly experienced faculty. We cover all disciplines of engineering including CE, CSE, ECE, EEE and ME through the courses offered for undergraduates.

Social Responsibility: Corona Virus (Covid-19) Pandemic Precaution, Safety, and Treatment support during the Pandemic Time. Vaccination centre for the Near by Village.

Accessibility and equity: Institution is Co-Education College with Male Students – 40%, Female Students – 60% of Total Strength.

A00F207e - Audit report-2



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Rev. 10A/10.21

Audit report (Stage 2) ----

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Students are Accessible from Ernakulam by college Buses for Day Scholar.

Hostel Facility for Female Students are available.

Ethical Conduct in Education: Teaching of Yoga included in academia with other extra circular activity by center for human Resources.

Adherence to 100% requirements of Interested Parties has been verified.

Proper Procedure for all Process has been derived and Acknowledged by the Staff to provide Ethical Conduct of Education.

Data Security and Protection: Institution has separate cloud ERP including Lesson Plan and monitoring, Result analysis, student Attendance Marking & Monitoring, Library Activity, Admission related Activity even though for Admission Hard copy is also maintained and Student History card is maintained to see the progress of Student from entry till exit of Institution.

The ERP is taken back up in defined frequency from server with External Hard disk for data protection that too in 2 device.

INFORMATION IF MULTI-SITE SCHEME IS APPLIED : NA

IF YES, LIST OF AUDITED SITES (E.G. IN AUDIT PROGRAM) : NA

AND LIST OF CERTIFIED SITES BY THIS AUDIT AS ENCLOSURES

NUMBER OF EMPLOYEES : 42

Range of products : UG education in Mechanical Engineering, Civil Engineering, Computer Science Engineering, Electrical and Electronics Engineering, Electrical and Communication Engineering.

Clients / top clients / major clients : Students in and around Ernakulam District.

Important processes / products / services : Admission, Teaching, Internal Examination

Applicable Regulatory requirement & National and International Standards :

Legally required representatives (MR/ PRRC) :

AICTE Approval: F.No: Southwest/1-10975921249/2022/EOA, Dated: 20.07.2022, for Academic Year 2022-2023.

APT Abdul Kalam Technological University No: KTU/A/456/2015, Dated: 30.08.2022.

Certified since? : NA since initial Certification



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Summary of Results

Audit report (Stage 2) ----

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This audit was performed for the first time in accordance to **ICMED 9000 Issue 2**. The additional requirements (Ref Checklist) were assessed in this audit.

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This audit was performed for the first time in accordance to **ICEMED 13485 Issue 2**. The additional requirements (Ref Checklist) were assessed in this audit.

SUMMARY:

- **ISO 21001 /ISO 13485/ICMED 9000**

- STATEMENT ON THE IMPLEMENTATION OF THE STANDARD REQUIREMENTS

- **STRATEGICALLY DIRECTION OF THE ORGANISATION (CONTEXT, STAKEHOLDER ANALYSIS) :**
Defined in VISAT/MDI/05, Rev: 00, Dated: 07.02.2022.
Internal and External Issue: VISAT/EOMS/CCO/116, Last Review Dated: 07.02.2022.
Academic plan and strategy are reviewed, OK. External / Internal issues, Opportunities, Risks assessment and its action plan documents with respect to QMS, EMS & OH&SMS are reviewed, OK.
Ex 1: Type of Issue: External – Admission on time of Students.
Ex 2: Type of Issue: Internal – Coverage of Syllabus on time.
- **RISK-BASED APPROACH (ANALYSIS OF RISKS AND OPPORTUNITIES) / RISK ASSESSMENT – PRODUCT REALIZATION – REF STANDARD ISO 14971 :**
Risk and Opportunities are identified process wise and dynamically analysed and taken the control measures, considering Admission strategy. – Risk Management Addressed in Procedure for Risk and Opportunity Analysis VISAT/MDI/27, Rev:00, Dated: 07.02.2022, Last Review: 07.02.2022 & in MRM, for determining Risks and Opportunities, External / Internal issues, Opportunities, Risks assessment and its action plan documents with respect to EOMS. Process wise Risk and Opportunity: VISAT/ISO/CCO/018
Ex 1: Function – Admission, Intended Result – Adherence to University Norms, Issue: Loss of Seats, External Issue, Category – Culture, Type – Negative, SWOT Analysis – Threat, Risk – Customer Input Data not Received on time, Risk Assessment, Likelihood – 1, Consequence – 2, Rating – 2, Category – Low
- **CONTROL OF EXTERNALLY PROVIDED PROCESSES :** Guest Faculty with validation and assessment by on class verification by the Principal and also meeting the requirement of university norms.
- **SYSTEMATICALLY KNOWLEDGE MANAGEMENT (ORGANISATIONAL KNOWLEDGE) :**



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Organisational knowledge is maintained through Manual, Standards, Procedures, Lesson Plan, Process documents, Syllabus, Admission register, CA reports, Competency / Skill developments, Training Manual etc., - Evidenced, OK

- **LEGAL AND OTHER OBLIGATIONS/ APPLICABLE REGULATORY REQUIREMENT :**
Anna University Affiliation 02/AFFLN/CAI/TVL/AU/2021-2022/9537, Dated: 10.08.2021
DOTE Approval for Students AAA/DOTE/LE/2021-22/1813, Dated: 16.12.2021
- **MEASUREMENT AND CONTINUAL IMPROVEMENT : INSTITUTION WITH GRADE A IN NAAC ACCREDITATION AND AWARD OF PRICES IN DIFFERENT EVENTS AND PAPER PRESENTATION.**
- **FOR ICMED 13485 – STATEMENT ON THE IMPLEMENTATION OF THE SCHEME REQUIREMENTS: NA**
 - **SITE MASTER FILE –**
 - **DEVICE MASTER FILE –**
 - **ESSENTIAL PRINCIPLES FOR MANUFACTURING MEDICAL DEVICES -**

Conclusion

Taking into account the size and structure of the organisation, the objectives, the scope of the management system, the processes and the outcome, the organisation has demonstrated, that it operates its management system in order to ensure fulfilment of its own requirements, the requirements of its customers and the relevant legal requirements as well as the applicable requirements of the management system standards.


This includes in particular:

- the objective evidences already mentioned,
- the policies and objectives and their implementation in the organisation,
- the processes existing in the management system and their interactions,
- the resource management,
- the measuring and analysis (incl. sample of indicators),
- the continual improvement process as well as
- the recording system (p.r.n. including standard specific objective evidences).

The implementation and the effectiveness of the management system and the processes for providing services/product realisation or to realize the objectives were assessed by the audit team by means of on-site inspection and examination of documents on a random sample basis.

Nonconformities are recorded in corresponding reports, other findings (as e.g. opportunities for improvement) are described in the section for "Detailed Results".




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Notes for the detailed results

The evaluation of the audit results basically follows the scheme shown below:

Stage	Classification	Meaning
NC A	Major Nonconformity (Nonconformity A)	Nonconformities could be classified as major in the following circumstances: <ul style="list-style-type: none"> if there is a significant doubt that effective process control is in place, or that products or services will meet specified requirements, a number of minor nonconformities associated with the same requirement or issue could demonstrate a systemic failure and thus constitute a major nonconformity.
NC B	Minor Nonconformity (Nonconformity B)	Nonconformities could be classified as minor, if these do not affect the capability of the management system to achieve the intended results.
OFI	Opportunity for improvement	Items which would allow optimisation of the management system in relation to the requirements of the relevant standard. It is recommended that the company implements these items.
GP	Positive aspects / Good Practice	Positive aspects of the management system worthy of special mention (see also point 4.3 if applicable).
CM	Comments	Special situation and information to be traced in next audit.

Detailed results

Summary for nonconformities

Any identified nonconformity is recorded in an individual NC report.

Standard	In this audit		From previous audit
	Number NC A	Number NC B	Number NC
ISO 21001 : 2018	0	1	0
	0	0	0
	0	0	0
	0	0	0
Total	0	1	0

During this audit the implementation of corrective actions and effectiveness of nonconformities of previous audit was verified. The records are attached to this audit file.

No	OFI (Opportunity for Improvement)	Area / Process	Standard:clause
----	-----------------------------------	----------------	-----------------

1.	Process of Reduction of Documents related to Students Property instead of having a separate Checklist and Register for Issue and Retrun / Special Request can be included in Check list for better control	Admission	ISO 21001:2018 – 8.5.3
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Audit report (Stage 2) ----

Organisation: **VISAT ENGINEERING COLLEGE**

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2.	Process of Substitution of class in case of Faculty absent or due to Unavoidable circumstance evidenced and Verified. However the substitution class and Compensation hours of faculty can be recorded in the register either Course Diary / File for better control.	Teaching	ISO 21001:2018 – 10.2
4.	Procedure for Verification of Purchased Books & Equipments evidenced and verified, Whereas the Verification of same may be done by the concern requester to have Better control.	Purchase	ISO 21001:2018 – 8.4.2

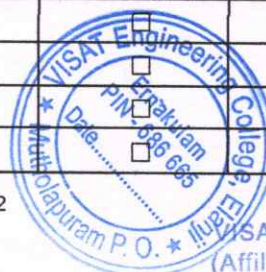
No	GP (Good Practice)	Area / Process	Standard:clause
----	--------------------	----------------	-----------------

1.	Management Commitment towards implementation of system and Accreditation, Mission and Vision Appreciable	Top Management	ISO 21001:2018 – 5.1
2.	Competency Level of Faculty both Process and System wise Appreciable.	Training	ISO 21001:2018 – 7.2

No	CM (Comment)	Area / Process	Standard:clause
----	--------------	----------------	-----------------

1.	Stability Certificate and Firs License to be verified in the next year Audit.	Administration	ISO 21001:2018 – 4.1

Total Results				
Results	ISO 21001:2018	ISO 13485:2016	ICMED 9000 Issue 2	ICMED 13485 Issue 2
Fulfilled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open nonconformities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not fulfilled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follow up actions				
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Action plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Document review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follow up audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Audit report (Stage 2) ----

Organisation: **VISAT ENGINEERING COLLEGE**

Audits (ZA): **Q 12381/2023**



Next audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations				
Grant*/Extension*/Renewing*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Suspension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Refuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Withdrawal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

^{*)} Grant / Extension / Renewing / Maintenance in the case of open nonconformities assumes that the nonconformities will be cleared as agreed

Explanation of the terms:

Renewing: New issue of the certificate for the re-certification.

Restoring: End of the temporary invalidity of certificate after the suspension or after delayed re-certification.

Comments for next audit

If applicable, the final evidence of effectiveness and implementation of corrections and corrective actions for the nonconformities from this audit will be verified in the next audit.

The comments and opportunities for improvement will be taken up again.

The next audit is preliminarily scheduled for: 01st March 2023

Responsible for content

Name: R.Sathish Kumar

Date: 05th April 2023

Signature audit team leader




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Elanjil, Ernakulam - 686 665

Audit Report (Stage 1) ----

Organisation: **VISAT ENGINEERING COLLEGE**

Audits (ZA): **Q 12381/2023**



Master Data of Organisation

Name of Organisation	VISAT ENGINEERING COLLEGE
Name of corporate group (in case of multi site organization only)	
Street	Vijnan Nagar, Nelloorupara, Mutholapuram Post, Elanji, Ernakulam District
Postcode / Town / Country	686665 / Kerala / India
Contact	Ms.Divya Nair (MR), Dr.Anoop K. J (Ptincipal), Mr.Pramod Nair (Director – Administrator)
E-Mail	asst-prof-divya@visat.ac.in , principal@visat.ac.in , director-admin@visat.ac.in
Phone	VISAT ENGINEERING COLLEGE
Multi-site organisation	All sites are listed in: <input type="checkbox"/> Audit reference data sheet <input type="checkbox"/> Separate listing <input type="checkbox"/> Audit program/ATEA (calculation)
Shift operation	
System documentation: (Revision / Issue)	VISAT/EOMS/MDI/2022, Issue No: 01, Rev: 00, Dated: 07.02.2022
Language	English, Tamil

Audit profile ?

Contract ID (ZE):	Q 12381	
Standards under contract / Audit type	ISO 21001 : 2018 Stage 1 Audit <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote	: <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote
	: <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote	: <input type="checkbox"/> Transition audit <input type="checkbox"/> (Partly) Remote
Surveillance mode		
Audit team leader	Sathish Kumar R (SR)	
Audit team	Nil	
Technical expert	Nil	
Trainee	Nil	
Observer	Nil	



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Rev. 10A/10.21

Audit Report (Stage 1) ----

Organisation: **VISAT ENGINEERING COLLEGE**

Audits (ZA): **Q 12381/2023**



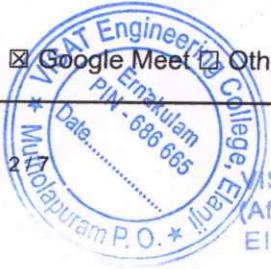
Audited Standards	
ISO 21001 : 2018	Stage 1 Audit
Certificate ID (TP): NA	Valid until: NA
Scope: Providing Educational Services Leading to Bachelor's Degree in Engineering & Technology.	
Industry / Sector (EA, TB, ...) 37	
Non-applicability of chapters: Clause 8.3, Clause 7.1.5	
No. of considered persons: 42	No. of sites (incl. HQ): ONE (1)
Lead auditor: Sathish Kumar R	Audit ID (ZA): Q 12381/2023
----	----
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):
----	----
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):
----	----
Certificate ID (TP):	Valid until:
Scope:	
Industry / Sector (EA, TB, ...)	
Non-applicability of chapters:	
No. of considered persons:	No. of sites (incl. HQ):
Lead auditor:	Audit ID (ZA):

Details for Stage 1 – Audit

Stage 1		
Duration Stage 1 (including document review)	ISO 21001 : 2018	1,00 person-day(s)
	----	0,00 person-day(s)
	----	0,00 person-day(s)
	----	0,00 person-day(s)
Date Stage 1	08.03.2023 – 08.03.2023	1,00 total

Remote Auditing (ICT) tools used, if any

Skype MS Teams Webex Zoom Google Meet Others : Please specify



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Audit Report (Stage 1) ----

Organisation: VISAT ENGINEERING COLLEGE

Audits (ZA): Q 12381/2023



Stage 1 result

System documentation

The system documentation was reviewed with the following result::

ISO 21001:2018	---	---	---
----------------	-----	-----	-----

q.v. attached checklist(s) for system documentation

Readiness

Relevant areas of the organisation were visited during a tour of the site and individual employees were asked about their activities and the management system on a random sample basis in order to gain an impression of employee awareness.

ISO 21001:2018	---	---	---
----------------	-----	-----	-----

Internal audits and assessments of the management system

Planning and implementation of the internal audit and the management system reviews were checked using the available documented informations.

ISO 21001:2018	---	---	---
----------------	-----	-----	-----

If individual requirements have been assessed as "identified areas of concern", the areas of concern are described in more detail in the "detailed results" section.

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Audit Report (Stage 1) ----

Organisation: **VISAT ENGINEERING COLLEGE**

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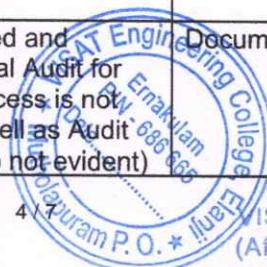


Detailed results

The evaluation of the audit results basically follows the scheme shown below:

Stage	Classification	Meaning
IAC	Identified areas of concern	Areas of concern that have been identified during stage 1 audit and could be classified as a nonconformity during stage 2 audit.
CM	Comments	Special situation and information to be traced in next audit.

No.	IAC (Identified area of concern)	Area / Process	Standard:clause
1.	1.Process of Review Frequency for Context of Organization is not evident in Manual 2.Context for which now only department view is demonstrated, however context related to and perview of Top Management has to be updated in the manual.	Documentation	ISO 21001:2018, Clause 4.1
2.	1.Process of Review Frequency for Needs and Expectations is not evident in Manual. 2.Needs and Expectation is not Identified for Management, Legal and Regulatory Bodies, Guest Faculties.	Documentation	ISO 21001:2018, Clause 4.2
3.	Justification for Exclusion of 8.3 for Product has been defined and verified, however the design / Development related to Service (Teaching) process is not addressed.	Documentation	ISO 21001:2018, Clause 4.3
4.	Process Map doesnt address about the sequence and Interaction of Library and Examination (Internal) Process.	Documentation	ISO 21001:2018, Clause 4.4
5.	Manual address the Special needs education, However the facilities and Procedure for how to handle and how will the institute supports the special needs for temporary issue can be elobrated.	Documentation	ISO 21001:2018, Clause 5.1.3
6.	Responsability and Authorities defined and verified, However the Authority of approving the Corrective action for Internal Audit NC raised can be updated.	Documentation	ISO 21001:2018, Clause 5.3
7..	Risk and Opportunity related to Teaching has been evidenced and verified, However the Risk and Opportunity related to micro level activity may be adressed for betterment	Documentation	ISO 21001:2018, Clause 6.1
8.	Objectives defined and Monitoring done which is verified, However the Objective can be in Measurable and Frequency related to Monitoring can be revisited for betterment.	Documentation	ISO 21001:2018, Clause 6.2
9.	Additional Requirements for Special Needs education has been addressed in Manual, However the What skill required, what abilities required, how Adaptive Instruction given, how Ciriculam modification will be done is not defined.	Documentation	ISO 21001:2018, Clause 8.1.3
10.	Internal Audit Procedure defined evidneced and Internal Audit Conducted, However Internal Audit for Top Management, Library, Admission Process is not demonstrated in the Audit Report and As well as Audit Schedule. (Clause Number refernece also not evident)	Documentation	ISO 21001:2018, Clause 9.2



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No.	IAC (Identified area of concern)	Area / Process	Standard:clause
11.	MRM Procedure evidenced and conducted as per the Procedure However the Agenda points related to Performance of EOMS, Internal Audit Result, PTA meeting discussion can be recorded.	Documentation	ISO 21001:2018, Clause 9.3

No.	CM (Comments)	Area / Process	Standard:clause
	Nil		

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Audit Report (Stage 1) ----

Organisation: **VISAT ENGINEERING COLLEGE**

Audits (ZA): **Q 12381/2023**



Recommendation of audit team: Result

- The audit team is convinced that the Stage 2 can be performed as scheduled without limitations.
- The audit team is convinced that the Stage 2 can be performed as scheduled but the organisation must ensure, however, that the areas of concern that have been identified, have been effectively corrected before the scheduled date.
- The audit team is convinced that effective correction of the areas of concern that have been identified, must be verified before the Stage 2 can be conducted (repeat Stage 1).

The conclusion of Stage1 shall specifically include comments related to compliance of the following points (for EnMS only)

- Confirmation of scope and boundaries of the EnMS for certification; _____
- Review of a graphical or narrative description of the organizations facilities, equipment, systems _____
- Processes for the identified scope and boundaries; _____
- confirmation of the number of EnMS effective personnel, energy sources, significant energy uses _____
- Annual energy consumption, in order to confirm the audit duration _____
- review of the documented results of the energy planning process _____
- List of the energy performance improvement _____

Recommendation of audit team: Plan for stage 2 (duration, team, sites etc..)

The comments regarding the Stage 2 and the surveillance program were drawn up based on the results of the above audit activities

- The audit team is convinced that the scheduled provisions for Stage 2 are adequate. (No certification decision is required).
- The audit team identifies in Stage 1 - audit significant facts having impact on the management system or the scheduled audit and certification process. The Certification Body shall decide on next steps, e.g. if stage 1 or parts thereof shall be repeated.

Proposal of audit team how to continue:

- Further details in annex

Review and approval by Certification Body for : / / /

Name: Sathish Kumar

Date: 08th March 2023

Signature



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Audit Report (Stage 1) -----

Organisation: **VISAT ENGINEERING COLLEGE**

Audits (ZA): **Q 12381/2023**



Decision of of the Certification Body (as applicable)

Decision about proposals of audit team corresponding to modified provisions for stage 2 of audit:

Proposals of audit team are accepted

Further details in annex

Name:

Date:

Signature

A handwritten signature in blue ink, appearing to read 'Principals'.

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DIVYA NAIR <asst-prof-divya@visat.ac.in>

ISO Audit Plan - VISAT Engineering College - Stage 2 (Certification) Audit - ISO 21001 - Q 12381/2023

Ramachandran, Sathish Kumar <rsathishkumar@tuv-nord.com>

Mon, Apr 3, 2023 at 2:09 PM

To: Principal VISAT <principal@visat.ac.in>, DIVYA NAIR <asst-prof-divya@visat.ac.in>

Kind Attention: Ms.Divya Nair & Team,

Hope everyone is safe in office / home and thanks for accepting our request, on conducting ISO Fully Onsite Audit.

It is our pleasure to have a fruitful audit, in order to meet your Institution aspiration goals.

Please find below information for Tentative Audit Plan of ISO 21001:2018, Stage 2 (Certification) Audit which is to be held on 04th & 05th April 2023 as Onsite Audit.

- A00F206e – Audit Plan – 1 Copy
- A00F203e – Participation – 1 Copy
- A00F202e – Declaration – 1 Copy
- A00F211e – Notes_hw – 20 Copies

Also, we request you to invite all the management legally responsible for Management system Audit to attend the opening & closing meeting without fail.

Note:

Please provide me the Print out of attached file excluding Audit Plan during Opening meeting.

Please take the Print out after Downloading, Saving the Attached file in your desktop.

With Regards

R.Sathish Kumar

Lead Auditor

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4 attachments

 **A00F206e - Audit plan-2.doc**
954K

 **A00F203e - Participation.doc**
153K

 **A00F202e - Declaration.doc**
156K

 **A00F211e - Notes_hw.doc**
61K

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DIVYA NAIR <asst-prof-divya@visat.ac.in>

ISO Audit Plan - VISAT Engineering College - Stage 1 - ISO 21001 - Q 12381/2023

Ramachandran, Sathish Kumar <rsathishkumar@tuv-nord.com>

Sat, Mar 4, 2023 at 10:33 PM

To: DIVYA NAIR <asst-prof-divya@visat.ac.in>

Cc: "SURESHKUMAR, Manjula" <smanjula@tuv-nord.com>, "Sebastian, Rahul" <srahul@tuv-nord.com>, Principal VISAT <principal@visat.ac.in>

Kind Attention: Ms.Divya Nair & Team,

Hope everyone is safe in office / home and thanks for accepting our request, on conducting ISO Fully Onsite Audit.

It is our pleasure to have a fruitful audit, in order to meet your Company aspiration goals.

Please find below information for Tentative Audit Plan of ISO 21001:2018, Stage 1 Audit which is to be held on 08th March 2023 as Onsite Audit.

- A00F206e – Audit Plan – 1 Copy
- A00F203e – Participation – 1 Copy
- A00F202e – Declaration – 1 Copy
- A00F211e – Notes_hw – 10 Copies

Also, we request you to invite all the management legally responsible for Management system Audit to attend the opening & closing meeting without fail.

TÜV NORD auditors are obliged to implement all necessary measures to reduce the risk of infection when performing on-site audits.

Basically, we comply with the current requirements of local and international authorities. We assume such measures are also implemented in your company (e.g: meeting rooms of sufficient size, hygiene regulations). Otherwise, we reserve the right to cancel or abort the audit at short notice.

If there are deviating and possibly stricter regulations in your company or in your city, we ask you to inform our auditors in advance about these regulations, so that they can be taken into account in the planning and performing the audits (e.g: access restrictions to certain areas, stricter rules with regard to occupational safety, additional travel times to be planned). Please help to ensure that the risks remain manageable. Pl ensure compliance from immediate basis onwards.

Thanks for your support / understanding, pl feel free to contact the undersigned for any clarifications

Note:

Please provide me the Print out of attached file excluding Audit Plan during Opening meeting.

Please take the Print out after Downloading, Saving the Attached file in your desktop.

With Regards

R.Sathish Kumar

Lead Auditor



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