



# VISAT ENGINEERING COLLEGE

MANAGED BY UNISIS GROUP OF COMPANIES

VIT/ADM/GPC/2022-2023/02

Date: 01/02/2023

## NOTICE

A meeting of the Green Protocol Committee/ Eco club is scheduled on 08.02.2023, Wednesday by 12.40 PM in the CSE Department. All members of the council are requested to attend.

### Agenda for the meeting

1. Discussion on previous meeting minutes.
2. Solar Panel Implementation
3. Tree plantation drive
4. Additional Waste Bins
5. Rain Water Harvesting
6. Environment day Celebration

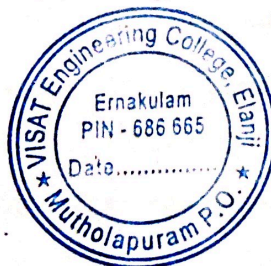
  
Chairman

### Copy to-

1. Director
2. Principal
3. Registrar
4. Dean (Academics)
5. All HoD's CE, CSE, ECE, EEE, ME
6. KTU Faculty Coordinator



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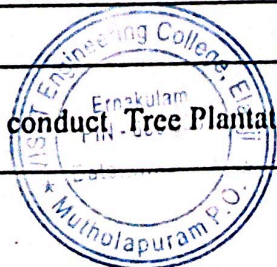




**Minutes of Meeting- Green Protocol Committee/Eco Club**

VIT/ADM/2022-2023/MOM/02

Academic Year: 2022-23		Date: 8th February 2023	
Name of Facilitator: Chairperson		Time: 1.20 pm	
Meeting Type: Scheduled		Venue: PACE Lab	
<b>Name of the Attendees</b>	<b>Sign</b>	<b>Name of the Attendees</b>	<b>Sign</b>
Annie Sonia	<i>Annie</i>	Sonia John	<i>Sonia</i>
Neethu B	<i>Neethu</i>	Bindhu Chandran	<i>Bindhu</i>
Abin Sebastian	<i>Abin</i>		
<b>AGENDA</b>			
1. Discussion on previous meeting minutes.		2. Solar Panel Implementation	
3. Tree plantation drive		4. Additional Waste Bins	
5. Rain Water Harvesting		6. Environment day Celebration	
<b>DISCUSSIONS &amp; SUGGESTIONS</b>			
1.	Discussion regarding previous meeting minutes.		
2.	Discussion regarding the implementing Solar Panels in the Campus.		
3.	Discussion regarding organizing a Tree Plantation Drive in association with Forestry club VISAT.		
4.	Discussion on implementing additional Bio degradable waste bins in Campus.		
5.	Discussion to implement Rain Water Harvesting.		
6.	Discussion about an event to be conducted on Environment day ,June 5.		
<b>DECISIONS</b>			
1.	Decided to conduct Tree Plantation Drive in association with Forestry club VISAT.		




*[Signature]*  
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2.	Decided to take quotations for Solar panels from vendors to implement in the campus.
3.	Decided to give the requirements of additional waste bins, and the location details of placement of bins.
4.	Decided to implement the Rain Water Harvesting.
5.	Decided to take necessary steps to do cleaning work in Kanjiramattom Railway Station .


  
Sign (Chairperson)


  
Staff 2 (Sign)

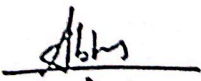
  
Staff 1 (Sign)

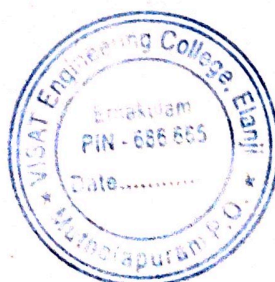
### ACTIONS TAKEN REPORT

1.	Asst.Prof Neethu B was given charge for conducting the Tree Plantation Drive .
2.	Asst. Prof. Bindu Chandran was being given charge to take quotations for Solar Panel from vendors.
3.	Asst.Prof Annie Sonia was assigned charge to collect the number of additional bins.
4.	Asst.Prof Abin Sebastian was given charge to take necessary steps for implementing Rain Water Harvesting.
5.	Student representatives and staff were selected for various duties associated with the Cleaning work .

  
Sign (Chairperson)

  
Staff 2 (Sign)

  
Staff 1 (Sign)



  
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# VISAT ENGINEERING COLLEGE

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VIT/ADM/GPC/2022-23/01

Date: 30/09/2022

## NOTICE

A meeting of the Green Protocol Committee/ Eco club is scheduled on 03.10.2022, Monday by 11 AM in the Seminar Hall. All members of the council are requested to attend.

### Agenda for the meeting

1. Discussion on previous minutes and action taken report
2. Poster making competition.
3. Cleaning activities and Renovation Work in Elanji Grama Panchayat.
4. Cleaning Work in Kanjiramattom Railway Station.

  
Chairman

### Copy to-

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2. Principal
3. Registrar
4. Dean (Academics)
5. All HoD's CE, CSE, ECE, EEE, ME
6. KTU Faculty Coordinator





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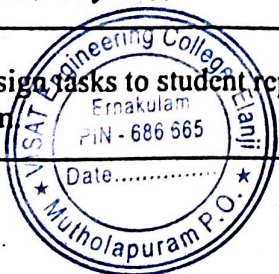




**Minutes of Meeting- Green Protocol Committee/Eco Club**

VIT/ADM/2022-2023/MOM/01

Academic Year: 2022-23		Date: 21st October 2022	
Name of Facilitator: Chairperson		Time: 12.40 pm	
Meeting Type: Scheduled		Venue: CSE Dept.	
<b>Name of the Attendees</b>	<b>Sign</b>	<b>Name of the Attendees</b>	<b>Sign</b>
Thanuja Sasi		Sonia John	
Neethu B		Annie Sonia	
Abin Sebastian		Bindhu Chandran	
<b>AGENDA</b>			
1. Discussion on previous meeting minutes.		2. Poster making competition	
3. Cleaning/ Renovation in Elanji Grama panchayat waiting shed		4. Cleaning activities of Railway Station	
<b>DISCUSSIONS &amp; SUGGESTIONS</b>			
1.	The members went through the minutes of the previous meeting and actions taken for the green campus initiative and expressed their acceptance.		
2.	Discussed about conducting poster making competition with respect to world forest day.		
3.	Discussed various steps to be implemented for cleaning the waiting shed of Elanji Grama panchayat.		
4.	Discussed various steps to be implemented for cleaning Railway Station. This was planned in association with NCC, VISAT.		
<b>DECISIONS</b>			
1.	Decided to conduct a poster making competition in March.		
2.	Decided to assign tasks to student representatives for cleaning the waiting shed of Elanji Grama Panchayat.		
3.	Decided to assign tasks to student representatives for cleaning the Railway Station of Kanjiramattom.		




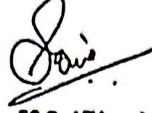




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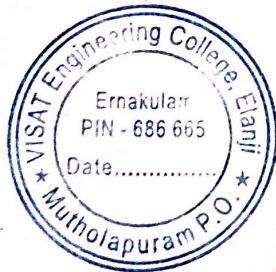


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<b>ACTIONS TAKEN REPORT</b>			
1.	Asst.Prof Thanuja Sasi was assigned charge for conducting Poster making competition.		
2.	Asst.Prof Neethu B was assigned to take necessary steps to implement the cleaning work of the waiting shed of Elanji Grama Panchayat.		
3.	Asst.Annie Sonia was assigned to take necessary steps to implement the cleaning work for Kanjiramattom Railway Station.		
 Sign (Chairperson)		 Staff 2 (Sign)	 Staff 1 (Sign)





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