



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

13/03/2024

DECLARATION

I am submitting herewith the copies of appointment letters of faculty members in the Academic Year 2022-23. Please be kind enough to accept the same.



PRINCIPAL

PRINCIPAL
VISAT Engineering College
Elanji, Mutholapuram P. O.
Ernakulam, Kerala - 686 665
Managed by Vijnan Foundation, Kochi
Affiliated to APJAKT University, TVM
Approved by AICTE, New Delhi
Recognized by DTE, Govt. of Kerala



Est. 2011

VISAT



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(Erstwhile VIJAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

Date: 17th March 2022

Employee code:

Ref. No: VISAT/01/03/161/I

APPOINTMENT LETTER

To

Ms. Timi Thomas
'Thejus' Chakkalayil [H]
Vaikom P.O
Kottayam- 686141
Contact No: 7736316893



RE: Your Application for the Post of HoD and Asst. Professor in Civil Engineering Department.

Dear Sir/Madam,

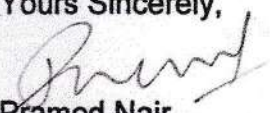
The management takes great pride in informing that you have been appointed as **HoD and Assistant Professor** in the department of Civil Engineering at **VISAT Engineering College, Elanji w.e.f. 21/03/2022** (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 16,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

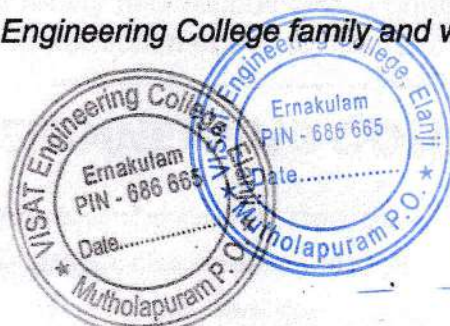
You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.


In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair
Director (Administration)




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VISAT ENGINEERING COLLEGE

ANNEXURE A

TERMS AND CONDITIONS OF EMPLOYMENT

1. Term & Commencement

1.1. Your term of employment shall be on a regular basis with a probation period of one year from 21-03-2022 and may be extended for successive periods based on your performances. For all purposes your date of appointment shall be 21-03- 2022.

2. Designation

2.1. Your designation shall be HoD and Assistant Professor in the Department of Civil Engineering.

3. Reference Check

3.1. Your appointment is made on the understanding that all the information provided by you to VISAT Engineering College is correct and true. The College reserves the right to conduct any background check or reference check. Any information provided by You, if later on founded to be false and suppressive of the result of such checks are negative or unsatisfactory, then the College reserves the right to terminate You with immediate effect without serving any notice or salary in lieu of notice.

4. Work Hours

4.1. Your working hours shall be as notified by the College. You shall be required to complete the course, classes and assignment as per the curriculum provided by the College. . Your weekly off shall also be liable to be staggered by the Management of the College in the interest of business exigencies.

5. Consideration

5.1. In consideration of the services rendered, you shall be paid monthly salary, the details of which are given in Annexure B. Statutory deductions such as PF, ESI, Professional Tax, TDS etc. shall be applicable as per the prevailing laws and standards.

5.2. The bifurcation of your salary into various heads shall be at the sole discretion of the College subject to deduction of any statutory or other deductions. The College is further empowered to re-structure your salary at any time in future at its sole discretion.

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College is further empowered to re-structure your salary at any time in future at its sole discretion.

6. Increments

- 6.1. Your annual increments shall be based upon your all round performance during the Term, based upon your professional efficiency, your integrity, discipline, punctuality, Self-improvement, Interpersonal relations etc. However, in case of your poor performance the annual increment can be withheld at the sole discretion of the College.
- 6.2. You will be entitled for a loyalty bonus per month which may be paid to you annually based on exemplary performance. The loyalty bonus is purely based on evaluation and management's discretion.

7. Duties & Responsibilities

- 7.1. You shall be required to work and perform diligently and to the best of the abilities to deliver your services to the College without any fail.
- 7.2. You shall exercise your responsibilities as given in the Job Description as detailed out in **Annexure C**. In addition to the services mentioned in Annexure C, being a part of the Faculty, You may be required to perform other services and undertake any responsibilities assigned to You from time to time.
- 7.3. You shall ensure that the policies, rules and regulations of the College are fully enforced and carried out by you and the subordinates working under your control. You are required to maintain highest level of discipline, decorum, motivation and maintain cordial relations with all other employees of the College.
- 7.4. You shall be required to maintain the decorum and professional ethics while rendering the Services and shall at all times be courteous to the students and management of the College.

8. Exclusivity

- 8.1. You hereby agree that You shall devote whole time to the responsibilities of the VISAT Engineering College and shall diligently and efficiently carry out the duties entrusted to you by the College from time to time. You shall not accept, directly or indirectly any other job / assign mentor transaction or conduct private tuition of any kind if any, during your employment with the College whether full time or part time with or without any remuneration or consideration unless approved in writing by the College.

VISAT ENGINEERING COLLEGE

PIN - 686 665

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D. Arshad

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9. Leaves

- 9.1. The leaves and holidays pertaining to You shall be governed by the rules of the College promulgated in due course. You will be entitled to casual leave of 12 days and 3 days of Sick leaves for each year in service on a proportionate basis, in accordance with the Institution policy. The Institution reserves the right to alter the policy at their discretion.
- 9.2. Leaves or absence from work without prior approval beyond 01 day shall be deemed to be insubordination or lack of interest and shall invite disciplinary action including but not limited to termination.
- 9.3. You shall not be entitled to any leaves during Notice Period starting from the date of resignation including the last working day. However, in emergencies You may be granted leaves during Notice Period but subject to discretion of the College.

10. Confidentiality & Non-Disclosure

- 10.1. You hereby agree and acknowledge that Your position requires highest degree of trust, confidence, confidentiality and integrity on your part. You shall not, at any time, divulge or disclose any information, know-how, policies, strategies, service, secrets or any data or information considered to be confidential or any secret confidential/ process information about VISAT Engineering College which you will get to know while working with us, to any other person, including but not limited to students, staffs, clients or any third parties, organization etc. neither during your employment with us, nor after leaving the same.
- 10.2. You shall keep all such information confidential and shall duly return any copies of such information on termination or cessation of your services with the College.

11. College Property

- 11.1. You are not allowed to possess any property/ document/ CD/ photocopy etc. of VISAT Engineering College, or take them away from your place of work, that belongs to College without written permission of the College Management.
- 11.2. You shall take reasonable care to maintain and protect the assets, properties, facilities provided or entrusted to you by the College during the course of services.



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(Signature)

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11.3. You shall return any assets, properties etc., to the College subject to normal wear and tear, upon demand by the College or in the event of termination of your services.

11.4. In the event of non-compliance with this clause, College shall be entitled to recover such costs/ compensation as it may deem fit, keeping in view the cost of such assets, properties etc.

12. Non-Solicitation

12.1. You shall not solicit or cause to be solicited either on your own or on behalf of any third party any staff or faculty, of the College during the course of your services with the College or thereafter for a period of 2 years following termination.

13. Termination

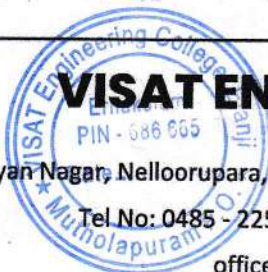
13.1. You or the College may terminate employment by giving one month's prior notice (period) or one month's notice pay in lieu of notice period subject to the completion of exit formalities.

13.2. Acceptance of salary in lieu of notice period shall be solely at the discretion of the College. If a particular project, seminar or research (hereinafter Task) is assigned to

You or if the semester in progress, the resignation shall be allowed only after the successful completion of the Task or on completion of the semester and in the event of violation of such clause, College reserves the right to initiate legal action against You.

13.3. In case of any misconduct on your part or on disciplinary grounds, your services shall be terminated with immediate effect without assigning any reason and without giving to you any notice or notice pay in lieu of notice or any other claim, compensation or damages.

13.4. This Letter and all its annexures shall be governed by and construed in accordance with the laws of India. Any action, suit, or other legal proceeding which is commenced to resolve any matter arising under or relating to any terms and conditions of this Letter shall be commenced only in a court at Ernakulam District, Kerala, India and the College and You each consent to the jurisdiction of such a court.




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ANNEXURE B

Designation: HoD & Assistant Professor	Rank: Level 1
Components	Amount in INR(Monthly)
Basic	7500
HRA	3000
Conveyance Allowance	3250
Medical Allowance	1250
Loyalty Bonus	1000
Gross Salary	16000



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Prasanna

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ANNEXURE C

Job Description – HoD & Assistant Professor

The Head of Department is required to lead, manage and develop the department to ensure it achieves the highest possible standards of excellence in all its activities.

The other responsibilities include

1. The prime role of the Head of the Department is to provide strong academic leadership.
2. Maintain the general discipline of the students and staff of the Department.
3. To oversee the smooth functioning of the department and ensuring consistent provision for academic ambiance.
4. To manage and motivate all departmental staff, to enable the students to receive skilled education in the subject, in a positive, encouraging and effective working environment.
5. To ensure the development of the Curriculum to keep up to date with relevant changes and to encourage a wide range of activities to learn the subject with practical skill.
6. Responsible for designing the regulations, curriculum, and syllabi if required.
7. To attend meetings when required by Senior Management.
8. Prepare the annual budget in consultation with Principal & Dean of the College for the financial year and submit to the Registrar before the end of January of each year with necessary justification for the proposed additional laboratory spaces, if any and procurement of equipment, machinery, instrument, computer, software, etc.
9. Appoint Class Advisors, Faculty Advisors, etc. for the department and arrange to make teaching-learning student-centric.
10. Oversee the teaching performance, research activities and funded projects of all faculty of his/her department.
11. Plan, schedule, and organize, co-ordinate and monitor Lectures and Practical's for the students assigned to you.
12. Organize Seminars / Conferences / Symposium /Workshop/ training programmes in topics of relevance and importance to the department with financial support from external agencies.



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13. Be responsible and accountable for setting and advancing the academic strategy of the Department in line with College strategic plans and direction.
14. Encourage students to participate in co-curricular and extra-curricular activities.
15. Guide the students in the performance of practical tasks and skill exercises and evaluate their performance, Advise and assist the students in their project works.
16. Participate in professional development activities.
17. Involve in at least one task for Institutional Development during a semester
18. Any other responsibilities that may be assigned by the Principal.
19. To produce 95% result in the subject taught.
20. To take all needful steps for Research and Development towards establishing a Centre of Excellence.
21. To take up Collaborative programmes with leading organizations by exchange of know-how's and in turn help placement.
22. To publish at least one paper in international/ national conference and journals of repute every year.
23. To take all efforts in bringing the name and fame of the College to the top level in the nation.
24. To ensure all essential resource material is available for use as required.
25. Carry out any other function as assigned by the Principal, Dean Academics and Registrar.



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ACKNOWLEDGEMENT

Est. 2011

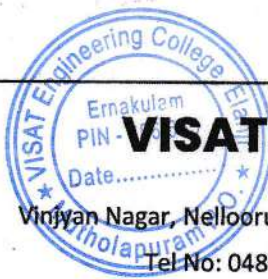
I, Timi Thomas Thejus Chakkalappal C.A.T.

.....(complete address with ID number (Aadhar/Electoral ID) understand that all the annexures attached herewith shall form part of this Appointment Letter. I have carefully read and understood the terms and conditions of my appointment as mentioned in the Letter and Annexures and I agree and undertake to abide by them. I hereby affix my signature below in confirmation of the acceptance of the terms and conditions of this Letter of Appointment.

Place Elanji

Date 24/03/2022


Name & Signature




VISAT ENGINEERING COLLEGE

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(Established by VIJAYAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

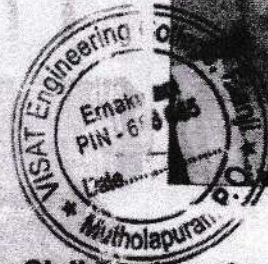
Date: 22nd October 2021

Ref. No: VISAT-FY-21/22-0023

APPOINTMENT LETTER

To,

Ms. Soniya John
Vattayil [H]
T V Puram P.O, Vaikram
Kottayam - 686606
Contact No: 9497104432



RE: Your Application for the Post of Asst. Prof. in Civil Engineering Department

Dear Sir/Madam,

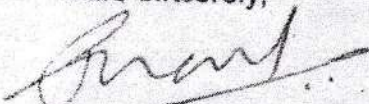
The management takes great pride in informing that you have been appointed as Assistant professor in the department of Civil Engineering at VISAT Engineering College, Elanji w.e.f. 25-10-2021 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to You. Your appointment shall be subject to the terms and conditions detailed out in Annexure A. Your monthly remuneration shall be Rs. 10,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per Annexure B.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

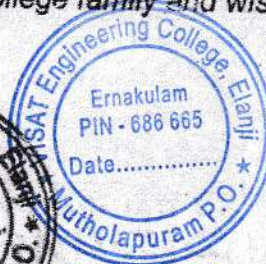
In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair

Director (Administration)





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Employee Code: VITCE2204

Ref. No: VISAT/01/03/177/I

Date: 30th August 2022

APPOINTMENT LETTER

To

Ms. Jibi Kurian
Puthen Purayil [H]
Brahmamangalam P.O
Thalayolaparambu
Kottayam-686605
Contact No: 9656601479



RE: Your Application for the Post of Asst. Professor in Civil Engineering Department.

Dear Sir/Madam,

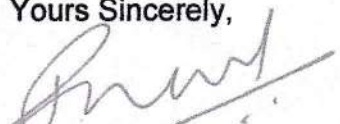
The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Civil Engineering at **VISAT Engineering College**, Elanji w.e.f. 30/08/2020 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. Rs.16,487/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

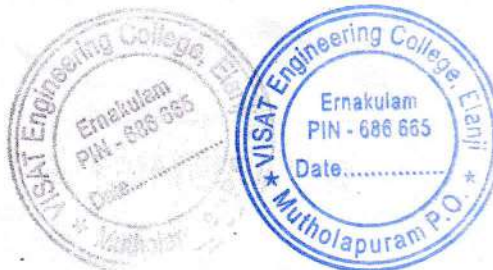
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Director (Administration)




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Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 14th November 2022

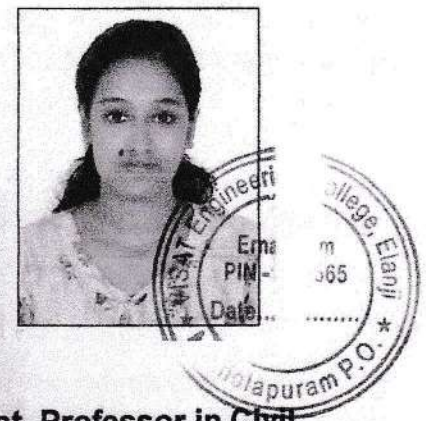
Employee Code:

Ref. No: VISAT/01/03/193/I

APPOINTMENT LETTER

To

Ms. Radhika R
Lakshmivilasam [H]
Mekkad P.O, Angamaly
Ernakulam - 683589
Contact No: 9496074246



RE: Your Application for the Post of Asst. Professor in Civil Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Civil Engineering at **VISAT Engineering College**, Elanji w.e.f. 14/11/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 17,987/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

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Director (Administration)




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(Erstwhile VIJAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

Date: 11th April 2022

Ref. No: VISAT/01/03/162/I

APPOINTMENT LETTER

To

Ms.Thanuja Sasi

Perumbillil [H], Clint Road

Ambalamedu P.O

Kochi- 682303

Contact No: 7034555274



RE: Your Application for the Post of Asst. Professor in Civil Engineering Department.

Dear Sir/Madam,

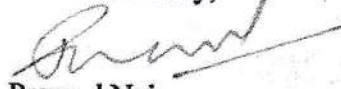
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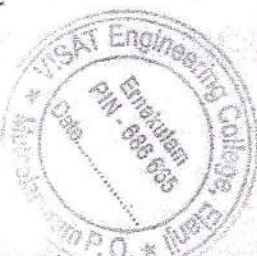
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Yours Sincerely,


Pramod Nair
Director (Administration)





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VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Mutholapuram P.O., Elanji, Ernakulam Dist.-686665
Ph : 0485 - 2258520, 2258888, Fax : 0485 2258878
Affiliated to Kerala Technological University, TVM & MG University Kottayam
Web : www.visat.ac.in, E-mail : office@visat.ac.in

VISAT/HR/2020/001

24/08/2020

Order of Appointment

To,

Prof. P. S. Subin
Kariyaparambil House,
Udayamperoor P.O
Ernakulam - 682307



Impression of Staff

ADDENDUM (A)

Sir/ Madam,

With reference to your application and subsequent interview we had with you, We are pleased to inform you that you are selected and appointed at VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY, ELANJI as follows.

- | | |
|--------------------------|---|
| 1) Name | : Prof. P.S. Subin |
| 2) Designation | : Registrar |
| 3) Department | : Administration |
| 4) Reporting Authority | : General Manager |
| 5) Nature of Appointment | : Regular |
| 6) Date of Joining (DOJ) | : 24/08/2020 |
| 7) Probation Period | : 1 year |
| 8) Service Contract Bond | : Nil |
| 9) Starting Salary | : Rs.20,000/- P.M (Consolidated) |
| 10) Increment | : Based on Performance Appraisal. |
| 11) Age | : 34 Yrs. |
| 12) Date of Birth | : 19/05/1986 |
| 13) Qualification | : B.Tech (IT), M.Tech (C&IT) |
| 14) Experience | : 13 years as Professor in the Kerala State Pvt. Self-Financing College Services. |
| 15) Other Allowances | : Travel Allowance |



For VISAT, Elanji,

VARUN P. NAIR
GENERAL MANAGER
VIJNAN INSTITUTE OF SCIENCE
AND TECHNOLOGY (VISAT), ELANJI

(Signature of the Appointer with Designation)

Acknowledgement: -I hereby agree to the above terms and conditions and comply with all the rules and regulations as the college may frame from time to time and confirm acceptance of the appointment.

(Name & Signature of the Appointee with date)

24/8/20
Subin - P. S



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Employee Code:

Date: 19th September 2022

Ref. No: VISAT/01/03/179/I

APPOINTMENT LETTER

To

Mrs. Annie Sonia
Panjikan House
Puthenpally, Varapuzha P O
Ernakulam-683517
Contact No: 8281931440



RE: Your Application for the Post of Asst. Professor in Computer Science And Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Computer Science And Engineering at **VISAT Engineering College**, Elanji w.e.f. 19/09/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.22,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



CS 03
VIJNAN INSTITUTE OF SCIENCE
AND TECHNOLOGY (VISAT) 1A

Mutholapuram P.O., Elanji, Piravam, Ernakulam Dist. - 686665
Ph : 0485 - 2258520, Fax : 0485-2258878
Approved by AICTE. Affiliated to MG University, Kottayam.
Web : www.visat.ac.in Email : admission@visat.ac.in

VISAT/HRD/020/2012

07-07-2012

ORDER OF APPOINTMENT

To,

Mrs. DIVYA NAIR
VELLINILATHU HOUSE
BRAHMANGALAM P O
THALAYOLAPARAMPU
ERNAKULAM
KERALA
PIN: 682315

Joined on 09/07/12
PC

Checked

Ref: Interview dt. 05.07.2012

The Board of trustees of Vinjyan Foundation, Pearl Complex, Palarivattom, Kochi is pleased to appoint you provisionally as Assistant Professor in Computer Science and Engineering Department of Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam, from 09-07-2012 with a consolidated Pay of Rs. 15000/-

The salary includes remuneration for all duties and responsibilities assigned to you by the principal. Rules and regulations issued from time to time by the institution will be applicable. It is not desirable to leave service during the course of semester since it will affect the academic programme. A minimum period of three months notice is compulsory for resignation from the service. Failure to comply with this period of notice will cause loss of pay for the period falling short of the above requirement. If the service is terminated by the management, one month notice with emoluments will be served to you. You are on probation for a period of one year.

If the conditions are acceptable to you, Please return the duplicate copy of this order duly signed and report for duty with all original certificates by 09-07-2012.

Director,

I hereby agree to the above and confirm acceptance of the appointment of working exclusively for the AICTE approved programme in the institution.

Signature.



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AIT University)
Elanji, Ernakulam - 686 665



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Mutholapuram P.O., Elanji, Piravom, Ernakulam Dist.-686665
Ph : 0485 - 2258520, Fax : 0485 2258878
Approved by AICTE, Affiliated to MG University, Kottayam
Web : www.visat.as.in, E-mail : admission@visat.ac.in

CS-14

VIT/FA/41/2014

05-05-2014

ORDER OF APPOINTMENT

To,

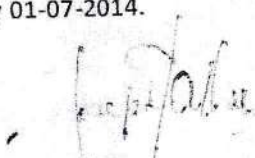
Mr.Elvin Kuruvilla
Thottupurath (H)
Mulakulam North (P.O),
Piravom,Ernakulam(Dist.)
Pin: 686664
Mob: 09544007902

Ref: Interview dt. 07.04.14

The Board of Trustees of Vinjyan Foundation, Pearl Complex, Palarivattom, Kochi is pleased to appoint you provisionally as Assistant Professor in the Department of Computer Science and Engineering in Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam, from 01-07-2014 with a consolidated Pay of Rs.20,000/- per month.

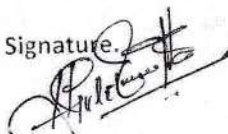
The salary includes remuneration for all duties and responsibilities assigned to you by the Principal. Rules and regulations issued from time to time by the institution will be applicable. It is not desirable to leave service during the course of semester since it will affect the academic programme. A minimum period of three months' notice is compulsory for resignation from the service. Failure to comply with this period of notice will cause loss of pay for the period falling short of the above requirement. If the service is terminated by the management, one month notice with emoluments will be served to you. You are on probation for a period of one year.

If the conditions are acceptable to you, Please return the duplicate copy of this order duly signed and report to the Principal with all original certificates by 01-07-2014.


Director (Administration)

I hereby agree to the above and confirm acceptance of the appointment of working exclusively for the AICTE approved programme in the institution.

Signature







PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Employee Code:

Ref. No: VISAT/01/03/186/I

Date: 10th October 2022

APPOINTMENT LETTER

To

Ms. Jyothi Chandran
Kurumala Kizhakkecharuvil [H]
Vallamkulam P.O, Thiruvalla
Pathanamthitta
Contact No: 8281559620



RE: Your Application for the Post of Asst. Professor in Computer Science and Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Computer Science and Engineering at **VISAT Engineering College, Elanji** w.e.f. 10/10/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 17, 987/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 10th October 2022

Employee Code:

Ref. No: VISAT/01/03/185/I

APPOINTMENT LETTER

To

Ms. Megha M
Moochikkal [H]
Ariyallur P.O,
Malappuram
Contact No: 9633527167



**RE: Your Application for the Post of Asst. Professor in Computer
Science and Engineering Department.**

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Computer Science and Engineering at **VISAT Engineering College**, Elanji w.e.f. 10/10/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.17, 987/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall be abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Ref. No: VISAT/01/03/174/I

July 2022

Letter of Appointment

To

Lt. Dr. T.D Subhash
16-98 Edayanathuvilai
Chitharal, Vilavancode
Kanniyakumari, Tamil Nadu-629151
Contact No : 9486881397



Dear Sir/Madam,


The management takes great pride in informing that you have been appointed as **Dean, Research & Development** at **VISAT Engineering College, Elanji** w.e.f. 14/07/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair
Director (Administration)





PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Nelloorupara, Mutholapuram P.O, Elanji, Ernakulam Dist - 686665

Ph: 04852-259999, 259900, 258888, Fax 04852-258878

AICTE approved, Affiliated to APJ Abdul Kalam Technological University, TVM

Web : www.visat.ac.in, E-mail : office@visat.ac.in

VISAT/HR/2020/012

23/09/2020

Order of Appointment

To,

Ms. Indu Chandran
Chandra Bhavan
Thittamel
Chengannoor, Pin:689121



ADDENDUM (A)

Sir/ Madam,

With reference to your application and subsequent interview we had with you, We are pleased to inform you that you are selected and appointed at VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY, ELANJI as follows.

- | | |
|--------------------------|---|
| 1) Name | : Ms. Indu Chandran |
| 2) Designation | : Assistant Professor |
| 3) Department | : Electronics and Communication Engineering |
| 4) Reporting Authority | : Head of the Department-ECE |
| 5) Nature of Appointment | : Regular |
| 6) Date of Joining (DOJ) | : 01/04/2019 |
| 7) Probation Period | : 1 Year |
| 8) Service Contract Bond | : Nil |
| 9) Starting Salary | : Rs.10,000/- P.M (Consolidated) |
| 10) Increment | : Based on Performance Appraisal. |
| 11) Age | : 26 Yrs |
| 12) Date of Birth | : 16/03/1993 |
| 13) Qualification | : BTech(ECE), MTech(Embedded System) |
| 14) Experience | : Nil |



For VISAT, Elanji,

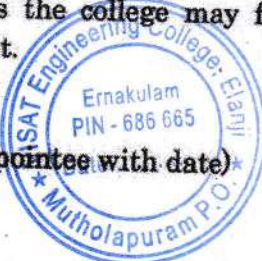
PRINCIPAL
VISAT ENGINEERING COLLEGE
Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665

(Signature of the Appointer with Designation)

Acknowledgement: - I hereby agree to the above terms and conditions and comply with all the rules and regulations as the college may frame from time to time and confirm acceptance of the appointment.

(Name & Signature of the Appointee with date)

Indu
23/9/20



REGISTRAR

VIJNAN INSTITUTE OF SCIENCE
AND TECHNOLOGY (VISAT), Elanji
Vijnan Nagar, Mutholapuram P.O.
Ernakulam - 686 665, Kerala State

Managed and Run by Vijnan Foundation, Kochi
Affiliated to APJAK Technological University, Kerala
Approved by AICTE-New Delhi, ISO 9001-2008 Certified



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Nelloorupara, Mutholapuram P.O, Elanji, Ernakulam Dist - 686665

Ph: 04852-259999, 259900, 258888, Fax 04852-258878

AICTE approved, Affiliated to APJ Abdul Kalam Technological University, TVM

Web : www.visat.ac.in, E-mail : office@visat.ac.in

VISAT/HR/001

07/09/2020

Order of Appointment

To,

Mrs. Anjana G
Kandathilparambil House
Edanadu P.O
Pala- 686573

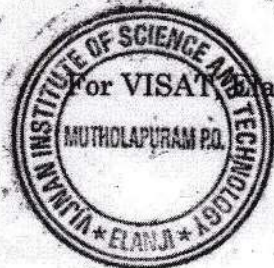


ADDENDUM (A)

Sir/ Madam,

With reference to your application and subsequent interview we had with you, We are pleased to inform you that you are selected and appointed at VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY, ELANJI as follows.

- | | |
|--------------------------|---|
| 1) Name | : Mrs Anjana G |
| 2) Designation | : Assistant Professor |
| 3) Department | : Electronics & Communication and Engineering |
| 4) Reporting Authority | : Head of the Department-ECE |
| 5) Nature of Appointment | : Regular |
| 6) Date of Joining (DOJ) | : 07/09/2020 |
| 7) Probation Period | : 1 Year |
| 8) Service Contract Bond | : 2 Year from 07/09/2020 to 07/09/2022 |
| 9) Starting Salary | : Rs.15,000/- P.M (Consolidated) |
| 10) Increment | : Based on Performance Appraisal. |
| 11) Age | : 32 Yrs |
| 12) Date of Birth | : 24/05/1988 |
| 13) Qualification | : B.Tech (ECE), M.E (ECS) |
| 14) Experience | : 4 years in Teaching |



(Handwritten signature and date 07/9/2020)

REGISTRAR

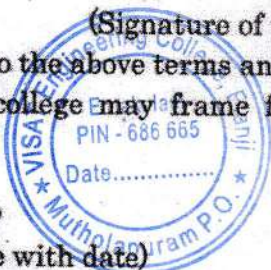
VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT), Elanji
Vijnan Nagar, Mutholapuram P.O.
Ernakulam - 686 665, Kerala State

Managed and Run by Vijnan Foundation, Kochi
Affiliated to APJAK Technological University, Kerala
Approved by AICTE New Delhi, ISO 9001-2008 Certified

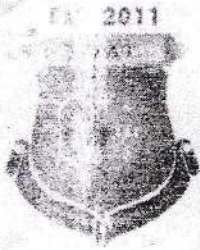
(Signature of the Appointer with Designation)

Acknowledgement: -I hereby agree to the above terms and conditions and comply with all the rules and regulations as the college may frame from time to time and confirm acceptance of the appointment.

Anjana G. An... 7/9/2020
(Name & Signature of the Appointee with date)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

(Erstwhile VIJAYAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

Date: 22nd October 2021

VITEC 2101
Ref. No: VISAT-FY-21/22-0022

APPOINTMENT LETTER

To,
Ms. Reshma V P
Vaimbillil [H], Vezhaparambu
Kandanad P.O,
Ernakulam
Contact No: 9447975448



RE: Your Application for the Post of Asst. Prof. in Electronics and Communication Engineering Department

Dear Sir/Madam,

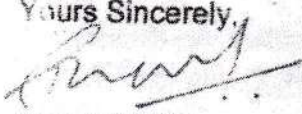
The management takes great pride in informing that you have been appointed as Assistant professor in the department of Electronics and Communication Engineering at VISAT Engineering College, Elanji w.e.f. 25-10-2021 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in Annexure A. Your monthly remuneration shall be Rs. 10,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per Annexure B.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair

Director (Administration)





PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 24th May 2022

Employee code:

Ref. No: VISAT/01/03/168/I

APPOINTMENT LETTER

To
Mrs. Arya Krishnan
Prathusha [H], Kaduthuruthy P.O
Kaduthuruthy
Kottayam Dist.
Contact No: 7034857493



RE: Your Application for the Post of Asst. Professor in Electronics and Communication Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Electronics and Communication Engineering at **VISAT Engineering College**, Elanji w.e.f. 25/05/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 12,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.


In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)




PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Employee Code: VITEC2204

Date: 09th November 2022

Ref. No: VISAT/01/03/191/I

APPOINTMENT LETTER

To

Mrs. Hima K
Sreelakam HJ
Valluvassery Gardens
Kandanad P.O,
Ernakulam - 682305
Contact No: 6282594985



RE: Your Application for the Post of Asst. Professor in Electronics and Communication Engineering Department.

Dear Sir/Madam,

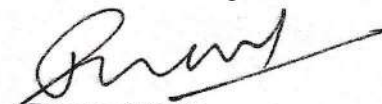
The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Electronics and Communication Engineering at **VISAT Engineering College, Elanji** w.e.f. 09/11/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.16, 520/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair
Director (Administration)




PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665





VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

(Erstwhile VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

27 Jan 2022

Dr. Anoop K. J
Shubam Apartments D
N E, 3rd Street
Vijayalakshmi Nagar,
Kattupakkam, Tiruvallur
Poonamallee, Tamil Nadu-600056
Contact No: 0887027117



APPOINTMENT TO THE POST OF PRINCIPAL

1. We are pleased to offer you an appointment to the position of Principal of VISAT Engineering College, Elanji, Ernakulam. We feel confident that you will contribute to the growth and success of the college and put all efforts to make it one of the leading colleges not only in the state, but in the entire country.
2. The terms and conditions of the appointment will be as discussed, and the formal appointment letter will be forwarded on acceptance of this offer. Please confirm your acceptance of the offer by e-mail. We expect you to join at the earliest and not later than 01 March 2022.
3. We look forward to welcoming you on board.

Warm Regards

Pramod Nair
Director



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Date: 28 Feb 2021

Ref. No: VISAT/01/03/159/I

Letter of Appointment

Dr. Anoop K. J
Dean (Academics),
MBC College of Engineering and Technology,
Peermade, Idukki

With reference to your application and subsequent interview, we are pleased to make you an employment offer with **VISAT ENGINEERING COLLEGE**, Mutholapuram P.O, Elanji, Ernakulam hence forth referred to as Institution, subject to the following terms and conditions:

1. Position

You will be offered the position of "**Principal**" in the Institution with effect from **07 Mar 2022**. During your tenure, you will report to the concerned authority, as per instructions. You will be employed at **VISAT ENGINEERING COLLEGE**, Mutholapuram P.O, Elanji, Ernakulam -**686665**

2. Date of Joining

You will report at **VISAT ENGINEERING COLLEGE**, Mutholapuram P.O, Elanji, Ernakulam at **9.00 am on 07/03/2022** in order to formally join the Institution.

3. Compensation and details

Please refer to **Annexure I** for your detailed compensation package. Your compensation will be processed and paid towards 7th of every month or next working day of every month, after deducting the applicable taxes. It is mandatory that you abide by Institution policy and keep your compensation details strictly confidential. The bifurcation of your salary into various heads shall be at the sole discretion of the College subject to deduction of any statutory or other deductions. The College is further empowered to re-structure your salary at any time in future at its sole discretion.

~~Your annual increments shall be based upon your all round performance during the Term, based upon your professional efficiency, your integrity, discipline, punctuality, Self-improvement, Interpersonal relations etc. However, in case of your peer~~

VISAT ENGINEERING COLLEGE
Ernakulam
Vinjan Nagar, Nelloorupara, Mutholapuram Post, Elanji, Ernakulam, Kerala 686665

Tel No: 0485 - 2259999, Mob : 91-9020209030, 9497258888

office@visat.ac.in, www.visat.ac.in


PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Nelloorupara, Mutholapuram P.O, Elanji, Ernakulam Dist - 686665

Ph: 04852-259999, 259900, 258888, Fax 04852-258878

AICTE approved, Affiliated to APJ Abdul Kalam Technological University, TVM

Web : www.visat.ac.in, E-mail : office@visat.ac.in

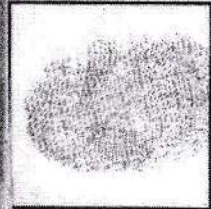
VISAT/HR/2020/011

23/09/2020

Order of Appointment

To,

Mr.Akhil Beshy
Meleth House
Pulinthanam P O
Muvattupuzha
Ernakulam- 686671

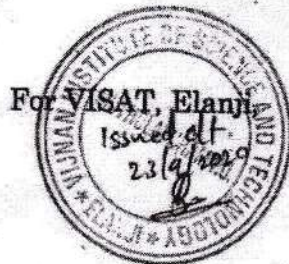


ADDENDUM (A)

Sir/ Madam,

With reference to your application and subsequent interview we had with you, We are pleased to inform you that you are selected and appointed at VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY, ELANJI as follows.

- | | |
|--------------------------|---|
| 1) Name | : Mr.Akhil Beshy |
| 2) Designation | : Assistant Professor |
| 3) Department | : Electrical and Electronics Engineering |
| 4) Reporting Authority | : Principal |
| 5) Nature of Appointment | : Regular |
| 6) Date of Joining (DOJ) | : 05/02/2019 |
| 7) Probation Period | : 1 Year |
| 8) Service Contract Bond | : Nil |
| 9) Starting Salary | : Rs.16,000/- P.M (Consolidated) |
| 10) Increment | : Based on Performance Appraisal. |
| 11) Age | : 32 Yrs |
| 12) Date of Birth | : 02/09/1987 |
| 13) Qualification | : BTech(EEE),ME(Power Electronics & Drive) |
| 14) Experience | : 6.3 years Teaching and 6 months Industry. |



(Signature of the Appointer with Designation)

(Signature of Principal)
PRINCIPAL
VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT), Elanji
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665

Acknowledgement: -I hereby agree to the above terms and conditions and comply with all the rules and regulations as the college may frame from time to time and confirm acceptance of the appointment.

Date.....
(Signature of Akhil Beshy)
(Name & Signature of the Appointee with date)

REGISTRAR
VIJNAN INSTITUTE OF SCIENCE
AND TECHNOLOGY (VISAT), Elanji
Vijnan Nagar, Mutholapuram P.O.
Ernakulam - 686 665, Kerala State

Managed and Run by Vijnan Foundation, Kochi
Affiliated to APJAK Technological University, Kerala
Approved by AICTE-New Delhi, ISO 9001-2008 Certified

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

(Erstwhile VIJAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

Employee Code: VITEE 2104

Date: 26th November 2021

Ref. No: VISAT-FY-21/22-0032

APPOINTMENT LETTER

To

Mrs. Sithara Azeez
 Vaniapura [H], GRA-20
 Thodupuzha East P.O
 Idukki Dist.
 Contact No: 9562129501



RE: Your Application for the Post of Asst. Professor in Electrical and Electronics Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Electrical and Electronics Engineering at **VISAT Engineering College, Elanji w.e.f. 29/11/2021** (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 16,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

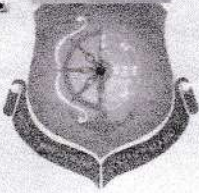
Pramod Nair
 Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
 (Affiliated to APJ AKT University)
 Elanji, Ernakulam - 686 665

Est. 2011

VISAT



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

(Formerly VIJAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

Employee Code: VITEE 2106

Ref. No: VISAT-FY-21/22-0037

Date: 14th December 2021

APPOINTMENT LETTER

To

Ms. Neethu B
Puthenveettil [H]
Neendoor P.O
Kottayam
Contact No: 8281443364



RE: Your Application for the Post of Asst. Professor in Electrical and Electronics Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Electrical and Electronics Engineering at **VISAT Engineering College, Elanji** w.e.f. 15/12/2021 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 10,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 30th August 2022

Employee Code:

Ref. No: VISAT/01/03/176/1

APPOINTMENT LETTER

To

Ms. Ragi R
Santhi Vihar [H]
Ramapuram Bazaar P.O
Kottayam-686576
Contact No: 9495668894



RE: Your Application for the Post of Asst. Professor in Electrical and Electronics Engineering Department.

Dear Sir/Madam,

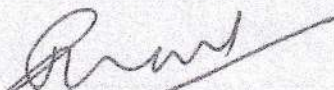
The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Electrical and Electronics Engineering at **VISAT Engineering College**, Elanji w.e.f. 30/08/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.16,487/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair
Director (Administration)






PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



Date: 29th June 2021

Ref. No: VISAT-FY-21/22-0015

Letter of Appointment

To

Prof. Bindu Elias
Kalappurackal [H]
Meenkunnam P.O, Muvattupuzha
Ernakulam (Dist.), Kerala, India. 686672
Contact No : 9846071060
E-Mail: bindueliasp@gmail.com



With reference to your application and subsequent interview, we are pleased to make you an employment offer with **Vijnan Institute of Science and Technology**, Mutholapuram P.O, Elanji, Ernakulam hence forth referred to as Institution, subject to the following terms and conditions:

1. Position

You will be offered the position of **"Dean Academics and Professor of EEE Dept."** in the Institution. During your tenure, you will report to the concerned authority, as per instructions. You will be employed at **Vijnan Institute of Science and Technology**, Mutholapuram P.O, Elanji, Ernakulam -686665

2. Date of Joining

You will report at **Vijnan Institute of Science and Technology**, Mutholapuram P.O, Elanji, Ernakulam to the **New Academic Year: 2021-22** in order to formally join the Institution.

3. Compensation and details

Please refer to Annexure 1 for your detailed compensation package. Your compensation will be processed and paid towards 7th of every month or next working day of every month, after deducting the applicable taxes. It is mandatory that you abide by Institution policy and keep your compensation details strictly confidential.

4. Probation/Hours of work/Retirement

Vijnan Institute of Science and Technology

Vinjan Nagar, Nelloorupara, Mutholapuram Post, Elanji, Ernakulam, Kerala 686665

Tel No: 0485 - 2259999, Mob : 91-9020209030, 9497258888

office@visat.ac.in, www.visat.ac.in



(Signature)


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Elanji, Ernakulam - 686 665



20. Validity of Appointment letter

This appointment letter is valid until 89 days from the date of issue. Terms and conditions will be applicable in accordance with the official date of joining, mutually agreed by the Employee & Employer.

Thanking You.


Gregory Kottassery (Manager)
For and on behalf of VISAT

Authorized Signatory

This is to certify that I Prof. Bindu Elias, Have gone through and understood all the terms and conditions mentioned in above letter and I hereby accept and agree to abide by them.

Signed: B-129 Date: 01/12/2021

Name BINDU ELIAS





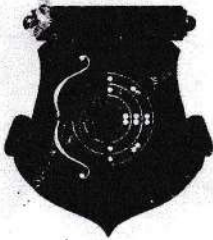
PRINCIPAL
VISAT Engineering College
Elanji, Mutholapuram P. O.
Ernakulam, Kerala - 686 665
Managed by Vijnan Foundation, Kochi
Affiliated to APJAKT University, TVM
Approved by AICTE, New Delhi
Recognized by DTE, Govt. of Kerala

Vijnan Institute of Science and Technology

Vinjyan Nagar, Nelloorupara, Mutholapuram Post, Elanji, Ernakulam, Kerala 686665

Tel No: 0485 - 2259999, Mob : 91-9020209030, 9497258888

office@visat.ac.in, www.visat.ac.in



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Mutholapuram P.O., Elanji, Ernakulam Dist.-686665
Ph : 0485-2259900, 2258520, 2258888, Fax : 0485 2258878
AICTE Approved, Affiliated to APJ Abdul Kalam Technological University,
TVM & MG University, Kottayam
Web : www.visat.ac.in, E-mail : office@visat.ac.in

VIT/F/01-18

10/01/2018

APPOINTMENT ORDER

To

Mr. Ramesh M. M.Tech
Attumaliyil Veedu
K S Mangalam PO, Vaikom
Kottayam- 686608
Mob:9746452447

Joined on 10/01/18
Subs
Srinivas

Ref: 

The Board of Trustees of Vinjyan Foundation, Pearl Complex, Palarivattom, Kochi is pleased to appoint you provisionally as Assistant Professor in the Department of Mechanical Engineering of Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam from 10/01/2018 with a consolidated pay of Rs.22,000/- per month.

The salary includes remuneration for all duties and responsibilities assigned to you by the Principal. Rules and regulations prevailing and issued from time to time by the institution will be applicable. You will be on probation for a period of one year. You are not eligible for vacation leave during the probation period and is eligible to avail of 14 days casual leave.

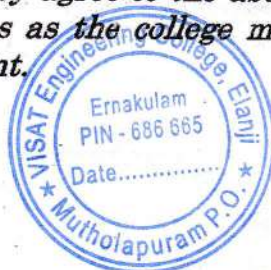
It is not desirable to leave service during the course of semester since it will affect the academic programme. Ninety days prior notice is compulsory for resignation from the service and failure to comply with this period of notice will lead to loss of pay for the short notice days. If the service is terminated by the management, one month notice will be served to you.


If the conditions are acceptable to you, please return the duplicate copy of this order duly signed and report to the Principal with all original certificates by 10/01/2018.



Acknowledgment: I hereby agree to the above terms and conditions and comply with all the rules and regulations as the college may frame from time to time and confirm acceptance of the appointment.

Signature.




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VISAT ENGINEERING COLLEGE
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Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

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Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Employee Code:

Ref. No: VISAT/01/03/188/I

Date: 10th October 2022

APPOINTMENT LETTER

To

Ms. Arunima Rajeev
Ammachalil [H]
Olavilam P.O,
Kannur -673313
Contact No: 8547837180



RE: Your Application for the Post of Asst. Professor in Mechanical Engineering Department.

Dear Sir/Madam,

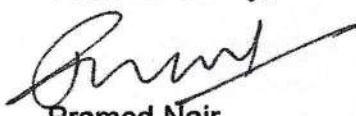
The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Mechanical Engineering at **VISAT Engineering College, Elanji** w.e.f. 10/10/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.21,500/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.



In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair
Director (Administration)




ARUNIMA RAJEEV.

PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665

Est. 2011

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Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in



Employee Code: VITME2204

Ref. No: VISAT/01/03/190/I

Date: 07th November 2022

APPOINTMENT LETTER

To

Mr. Abin Sebastian
Kampakathumkal [H]
Idiyanal P.O, Ramapuram
Kottayam -686579
Contact No: 8848425742



RE: Your Application for the Post of Asst. Professor in Mechanical Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Mechanical Engineering at **VISAT Engineering College, Elanji** w.e.f. 07/11/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.17, 552/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall be abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

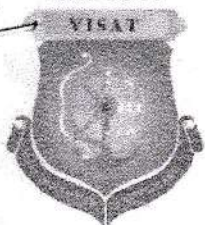
Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665

Est. 2011



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 01st November 2022

Employee Code: VIT ME2203

Ref. No: VISAT/01/03/189/I

APPOINTMENT LETTER

To

Mr. Shinto Baby
Nediypalackal [H]
Puthuvely P.O,
Kottayam -686636
Contact No: 9447763762



RE: Your Application for the Post of Asst. Professor in Mechanical Engineering Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as **Assistant Professor** in the department of Mechanical Engineering at **VISAT Engineering College, Elanji** w.e.f. 01/11/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs.22000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall be abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665

Date: 9th July 2021

Ref. No: VISAT-FY-21/22-0016

Letter of Appointment

To
Mr. Pramod Nair
Vivanta
Poothakuzhy P.O.,
Pampady South
Kottayam, Kerala- 686 521
Phone: +91 8054 6065 00
Email: pramod_nair@aol.in

Date of Joining: 02/8/2021

With reference to your application and subsequent interview, we are pleased to make you an employment offer with UNISIS Group and Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam hence forth referred to as Institution, subject to the following terms and conditions:

1. Position

You will be offered the position of "*Director - Administration*" in Administration Department in the Institution. During your tenure, you will report to the concerned authority, as per instructions. You will be employed at Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam -686665

2. Date of Joining

You will report at Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam at 9.30 am on 12/07/2021 in order to formally join the group.

3. Compensation and details

Please refer to Annexure 1 for your detailed compensation package. Your compensation will be processed and paid towards 7th of every month or next working day of every month, after deducting the applicable taxes. It is mandatory that you abide by Institution policy and keep your compensation details strictly confidential.

Vijnan Institute of Science and Technology

Vijnan Nagar, Nelloorupara, Mutholapuram Post, Elanji, Ernakulam, Kerala 686665

Tel No: 0485 - 2250999, Mob: 91-9020209030, 9497258888

Ernakulam office@visat.ac.in, www.visat.ac.in

PIN - 686 665

Date.....




PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



20. Validity of Appointment letter

This appointment letter is valid until 89 days from the date of issue. Terms and conditions will be applicable in accordance with the official date of joining, mutually agreed by the Employee & Employer.

Thanking You.

Raju Kurlan (Chairman)

For and on behalf of UNISIS Group and VISAT Engineering College

Authorized Signatory

This is to certify that I Pramod Nair, Have gone through and understood all the terms and conditions mentioned in above letter and I hereby accept and agree to abide by them.

Signed: _____ Date: 12 July 2021

Name PRAMOD NAIR



PRINCIPAL
VISAT Engineering College
Elanji, Mutholapuram P. O.
Ernakulam, Kerala - 686 665
Managed by Vijnan Foundation, Kochi
Affiliated to APJAKT University, TVM
Approved by AICTE, New Delhi
Recognized by DTE, Govt. of Kerala

Vijnan Institute of Science and Technology

Vinjan Nagar, Nellloorupara, Mutholapuram Post, Elanji, Ernakulam, Kerala 686665
Tel No: 0485 - 2259999, Mob : 91-9020209030, 9497258888
office@visat.ac.in, www.visat.ac.in



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Mutholapuram P.O., Elanji, Piravam, Ernakulam Dist. - 686665

Ph : 0485 - 2258520, Fax : 0485-2258878

Approved by AICTE. Affiliated to MG University, Kottayam.

Web : www.visat.ac.in Email : admission@visat.ac.in

VISAT/HRD/020/2012

18-08-2012

ORDER OF APPOINTMENT

To,

Mrs. Sheeja Bhaskar
Souparnika (Mangattil)
Irumpanam (P O)
Kollanpadi
Tripunithura
Ernakulam (DT)

Joined on 22/08/12

Ref: Interview dt. 14.08.2012

The Board of trustees of Vijnan Foundation, Pearl Complex, Palarivattom, Kochi is pleased to appoint you provisionally as Assistant Professor in Department of Mathematics of Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam, from 22-08-2012 with a consolidated Pay of Rs. 17000/-.

The salary includes remuneration for all duties and responsibilities assigned to you by the Principal. Rules and regulations issued from time to time by the institution will be applicable. It is not desirable to leave service during the course of semester since it will affect the academic programme. A minimum period of three months notice is compulsory for resignation from the service. Failure to comply with this period of notice will cause loss of pay for the period falling short of the above requirement. If the service is terminated by the management, one month notice with emoluments will be served to you. You are on probation for a period of one year.

If the conditions are acceptable to you, Please return the duplicate copy of this order duly signed and report for duty with all original certificates by 22/08/2012.

Director,

I hereby agree to the above and confirm acceptance of the appointment of working exclusively for the AICTE approved programme in the institution.

Signature.



PRINCIPAL

VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



B.S. 11

VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Mutholapuram P.O., Elanji, Ernakulam Dist.-686665
Ph : 0485 - 2258520, 2258888, Fax : 0485 2258878
Approved by AICTE, Affiliated to MG University, Kottayam
Web : www.visat.ac.in, E-mail : office@visat.ac.in

VISAT/HR/4/2014

04/12/2014

ORDER OF APPOINTMENT

To,

Mrs. Sheena Bhaskar
Deviprasadam
Vadayar P.O
Thalayolaparambu
Kottayam(DT)
MOB : 9495325763

Dr. S. S. S.
Director, Admin.

Ref: Interview dt. 25/11/2014

The Board of trustees of Vinjan Foundation, Pearl Complex, Palarivattom, Kochi is pleased to appoint you provisionally as Assistant Professor (Mathematics) in Basic Science of Vijnan Institute of Science and Technology, Mutholapuram P.O, Elanji, Ernakulam, from 06/01/2015 with a consolidated pay of Rs.15,000/- per month.

The salary includes remuneration for all duties and responsibilities assigned to you by the Principal. Rules and regulations issued from time to time by the institution will be applicable. It is not desirable to leave service during the course of semester since it will affect the academic programme. A minimum period of three months notice is compulsory for resignation from the service. Failure to comply with this period of notice will cause loss of pay for the period falling short of the above requirement. If the service is terminated by the management, one month notice with emoluments will be served to you. You are on probation for a period of one year.

If the conditions are acceptable to you, Please return the duplicate copy of this order duly signed and report to the Principal with all original certificates by 06/01/2015.

Director (Administration)

I hereby agree to the above and confirm acceptance of the appointment of working exclusively for the AICTE approved programme in the institution.

Signature.



PRINCIPAL
VISAT ENGINEERING COLLEGE
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Elanji, Ernakulam - 686 665



VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VISAT)

Nelloorupara, Mutholapuram P.O, Elanji, Ernakulam Dist - 686665

Ph: 04852-259999, 259900, 258888, Fax 04852-258878

AICTE approved, Affiliated to APJ Abdul Kalam Technological University, TVM

Web : www.visat.ac.in, E-mail : office@visat.ac.in

VISAT/HR/007

23/09/2020

Order of Appointment

To,

Ms. Bindu Chandran
Chandra Bhavan
Thittamel, Chengannur P.O
Alappuzha Dist.



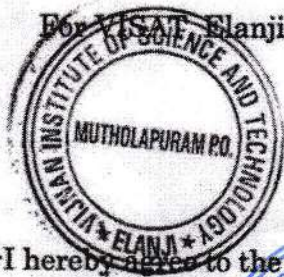
ADDENDUM (A)

Sir/ Madam,

With reference to your application and subsequent ~~interview~~ we had with you, We are pleased to inform you that you are selected and appointed at VIJNAN INSTITUTE OF SCIENCE AND TECHNOLOGY, ELANJI as follows.

- | | |
|--------------------------|--|
| 1) Name | : Ms. Bindu Chandran |
| 2) Designation | : Assistant Professor |
| 3) Department | : Management Studies |
| 4) Reporting Authority | : Registrar |
| 5) Nature of Appointment | : Regular |
| 6) Date of Joining (DOJ) | : 23/09/2020 |
| 7) Probation Period | : 1 Year |
| 8) Service Contract Bond | : 2 Year from 23/09/2020 to 23/09/2022 |
| 9) Starting Salary | : Rs.15,000/- P.M (Consolidated) |
| 10) Increment | : Based on Performance Appraisal. |
| 11) Age | : 27 Yrs |
| 12) Date of Birth | : 16/03/1993 |
| 13) Qualification | : B.Tech (ECE), MBA (HR & Marketing) |
| 14) Experience | : 1.5 years in Teaching |

For VISAT - Elanji,



(Handwritten Signature)

REGISTRAR

VIJNAN INSTITUTE OF SCIENCE
AND TECHNOLOGY (VISAT), Elanji
Vijnan Nagar, Mutholapuram P.O.
Ernakulam - 686 665, Kerala State

Managed and Run by Vijnan Foundation, Kochi
Affiliated to APJAK Technological University, Kerala
Approved by AICTE - New Delhi, India

(Signature of the Appointer with Designation)

Acknowledgement: -I hereby agree to the above terms and conditions and comply with all the rules and regulations as the college may frame from time to time and confirm acceptance of the appointment.

Bindu Chandran

(Name & Signature of the Appointee with date)



(Handwritten Signature)

PRINCIPAL

VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

(Erstwhile VIJAN INSTITUTE OF SCIENCE AND TECHNOLOGY)

Date: 20th April 2022

Employee Code:

Ref. No: VISAT/01/03/165/I

APPOINTMENT LETTER

To

Mr. Divakaran M R
Lakshmi Nivas, Punnorcodkara
Pazhamthottam P.O
Ernakulam Dist.
Contact No: 9847856942



RE: Your Application for the Post of the Prof. in Mathematics of Science & Humanities Department.

Dear Sir/Madam,

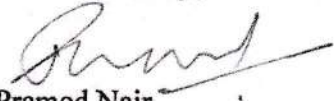
The management takes great pride in informing that you have been appointed as the Professor in Mathematics of Science and Humanities Department at VISAT Engineering College, Elanji w.e.f. 20/04/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 16,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,


Pramod Nair
Director (Administration)




PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 6th October 2022

Employee Code:

Ref. No: VISAT/01/03/183/I

APPOINTMENT LETTER

To

Ms. Gatha Prasanna
Kandamchirayil [H]
Chethicode P.O, Kanjiramattom
Ernakulam-682315
Contact No: 9656601479



RE: Your Application for the Post of Asst. Professor in Chemistry of Science & Humanities Department.

Dear Sir/Madam,

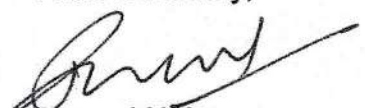
The management takes great pride in informing that you have been appointed as **Assistant Professor** in Chemistry of Science and Humanities department at **VISAT Engineering College**, Elanji w.e.f. 06/10/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. Rs.16,487/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall be abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.


We welcome you to VISAT Engineering College family and wish you good luck.

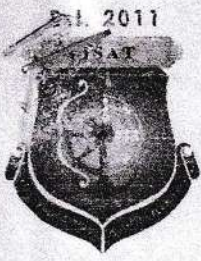
Yours Sincerely,


Pramod Nair
Director (Administration)






PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 02nd November 2022

Employee Code: V17652207

Ref. No: VISAT/01/03/192/I

APPOINTMENT LETTER

To

Dr. Titus T K
Thottumkal [H]
Ramapuram Bazar P.O
Kottayam- 686576.
Contact No: 9860040725



RE: Your Application for the Post of the Prof. in English of Science & Humanities Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as the **Professor of English** in Science and Humanities Department at **VISAT Engineering College, Elanji** w.e.f. 02/11/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 16,487/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
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Elanji, Ernakulam - 686 665



VISAT ENGINEERING COLLEGE

Nelloorupara, Mutholapuram P O, Elanji, Ernakulam - 686665

Approved by AICTE, Recognized by DTE Kerala

Affiliated to the APJ Abdul Kalam Technological University, TVM

Tel No: 0485 - 2259900 / Web : www.visat.ac.in / E-Mail : office@visat.ac.in

Date: 18th April 2022

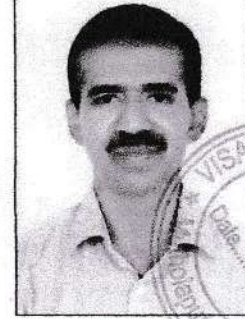
Employee Code:

Ref. No: VISAT/01/03/166/I

APPOINTMENT LETTER

To

Dr. Fed Mathew
Mundackal [H]
Ramapuram Bazar P.O
Kottayam- 686576.
Contact No: 9447650354



RE: Your Application for the Post of the Prof. in English of Science & Humanities Department.

Dear Sir/Madam,

The management takes great pride in informing that you have been appointed as the **Professor of English** in Science and Humanities Department and **Dean- Students Affairs** at **VISAT Engineering College**, Elanji w.e.f. 19/04/2022 (hereinafter the College or VISAT Engineering College). This Letter of Appointment supersedes all prior communication made to you. Your appointment shall be subject to the terms and conditions detailed out in **Annexure A**. Your monthly remuneration shall be Rs. 21,000/- which shall be inclusive of all other benefits as per VISAT Engineering College Policy. The detailed break up of salary shall be as per **Annexure B**.

You shall be abide by the policies, rules and regulations of VISAT Engineering College and prevailing laws of the land. You are required to submit with the Office, documentary proof of your date of birth and self-certified copies of other credentials about your qualifications, experience etc. You will have to submit a copy of your Aadhaar card, PAN card and details of your Bank Account including IFS code.

In token of your acceptance of the terms and conditions of this Letter including the Annexures, kindly sign on each page of the duplicate copy of this Letter and Annexures.

We welcome you to VISAT Engineering College family and wish you good luck.

Yours Sincerely,

Pramod Nair
Director (Administration)



PRINCIPAL
VISAT ENGINEERING COLLEGE
(Affiliated to APJ AKT University)
Elanji, Ernakulam - 686 665